

**TRINITY CENTER COMMUNITY  
SERVICES DISTRICT Regular  
Meeting January 15, 2026  
IOOF HALL – 6:00p.m  
Minutes**

- 1.0 Call to Order** at 6:00pm
- 2.0** Meeting called to order by Chairman Frost at 6:00pm. Other board members in attendance were Steve Finley, Scott Nelson, Kristin Halliday, and Board Secretary Maddie McDonald. Board member Martie Mullen was absent. Fire Chief Dwight Stewart, Assistant Fire Chief Carol Fall, and Zach Sullivan were also present.
- 2.0 Announcements or Changes to the Agenda**  
Agenda item 6.1 and 6.3 will be postponed until next month. Agenda item 6.4 was discussed at the beginning of New Business.  
NTLA Breakfast fundraiser will take place at the IOOF Hall Sunday, January 18<sup>th</sup>.
- 3.0 Public Comments**-an open opportunity for comments or questions from any member of the public attending the meeting. **No action may be taken on new items at this meeting.**  
None
- 4.0 Approval of Minutes**
- 4.1** Approval of Minutes of December 18, 2025  
A motion to approve the Minutes of December 18, 2025 was made by Scott Nelson and seconded by Steve Finley. Kristin Halliday abstained. The motion passed.
- 5.0 Unfinished Business**
- 5.1** Discuss recruitment of new General Manager (Frost)  
No Update
- 6.0 New Business**
- 6.1** Mid-Year budget review (Frost)  
Postponed until next meeting.
- 6.2** Discuss/Approve Policy 108.5 regarding the use of the Command Vehicle (Stewart)  
The board discussed Policy 108.5 regarding the use of the Command Vehicle. Scott Nelson made a motion to allow the use of the Command Vehicle for 2 months without a policy, then revisit the approval of policy 108.5. Kristin Halliday seconded the motion. The motion passed.
- 6.3** Discuss/Approve the cooperative agreement with the Watershed Research and Training Center (Stewart)  
An agreement was drafted but not received in time for the meeting, so 6.3 will be postponed until next month.
- 6.4** Discuss/Approve the contract with Trinity County Resource Conservation District (Fall)  
The Board discussed the contract with Trinity County Resource Conservation District. A motion to approve the contract with Trinity County Resource Conservation District by Kristin Halliday, and seconded by Scott Nelson. The motion passed.
- 7.0 Communications, Directors & Ad Hoc Committee Reports**
- 7.1** Communications (McDonald)  
The Statement of Public Agencies form was filled out and mailed. The board has received free water from the mutual water company. Chairman Frost also noted that there was not a bill from Mercer Frasier for the first time in many months. Secretary McDonald then reminded the board about their annual training and to fill out their Form 700.
- 8.0 Chair's Report**
- 8.1** TCCSD Monthly Report (Frost)  
Chairman Frost noted that California just passed a law about a financial training that the board may also need to complete. He also reminded the board that at the beginning of the year the Board Secretary's wages would be raised to \$25/hour.
- 9.0 General Manager Report**

- 9.1** TCCSD Monthly Report (Frost)  
None

**10.0 Fire Department Reports**

- 10.1** Fire Department Monthly Report (Stewart/Fall)  
Zach Sullivan, from search and rescue, gave an update to the board about the Oregon and Carville repeaters being broken/faulty. Fire Chief Stewart then gave the monthly fire statistics, the annual fire statistics, and an update on the fire hall remodel.

**11.0 Financial Report and Bill Payment (Frost)**

- 11.1** CSD Financial Report  
The board has received their workers' comp reimbursement.
- 11.2** Bills for Payment  
Motion to pay bills was made by Kristin Halliday and seconded by Steve Finley. The motion passed.
- 11.3** VFD Financial Report

**12.0 Items for Next Agenda**

Cooperative Agreement with the Watershed Research and Training Center  
Mid-Year Budget Review  
Wildland WFAP contract with TCRCD.  
Grant application to North Coast Resource Partnership

**13.0 Adjournment** at 7:14 by Chairman Frost

Date of Next Meeting: **February 19, 2026**