

TRINITY CENTER COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
Regular meeting
December 4, 2018

Item 1.0-The meeting was called to order by Chairman Pat Frost at 6:30p.m. Other members present were Mike McHugh, Drew Rusnak, Glen Ahmann and Trish Wardrip. Fire Chief Steve Renten, General Manager Erik Anderson, and three members of the public were also present.

Item 2.0-None.

Item 3.1-At the request of chief Renten, a motion was made by McHugh to change the minutes to read "Verizon may not charge rent", instead of "will not charge rent. Second by Ahmann. Motion carried.

Item 4.1-CSD financial report was available. Linnea Kneaper presented the report. Balance as of October 31, 2018 was \$181,557.44. Total expenses for November were 3,599.23. Deposit received from TCVFD \$6,500.00. Current balance is \$184,458.21. The \$60,000 commitment for the new fire hall brings the spending balance to \$124,458.21.

Item 4.2-TCVFD Financial reports were available. Linnea Kneaper presented. Total assets as of November 30, 2018 were \$144,156.25. Income was \$22,827.83 and expenses were \$1447.80. Net income was \$21,380.03.

Item 5.0-No unfinished business to report.

Item 6.1-Glen Ahmann reported on the status of the MD&A report. He reminded the board that the report is a review of how the district has done financially over the year and since the county has not finished closing the books for fiscal year 2017-18, then audit cannot be finished. He will possibly be able to report at the January meeting.

Item 7.0-Public Comments-None

Item 8.1-Motion by Rusnak to set date and time for Annual Organizational Meeting for January 8, 2019 at 6:00p.m. Second by Wardrip. Motion carried.

Item 8.2a-Chief Renton described the need for new pagers. Motion by McHugh to purchase 4 new pagers for the VFD not to exceed \$1800.00. Second by Rusnak. Motion carried. Some discussion about the budget for Communications Equipment ensued due to the commitment for the new repeater, but the money for the pagers is in the budget. It will be the

repeater that will be a capital expense that will cause a budget overrun in one account.

Item 8.2b-Chief Renten presented quotes for new tires for engine #1111. He received 2 quotes for the 6 tires.

Les Schwab: 6 tires and wheels-\$3652.10

6 tires only-old tube style tire-\$2986.00

The travel charge is \$105.00 per hour, but they will discount travel charge 50% for VFD.

Valley Tire: 6 tires and wheels-\$2910.00

6 tires only-old, tube style-\$2244.00

The travel charge with Valley tire is \$110.00 per hour with no discount.

The board requested Chief Renten check the warranty on all options and get a quote from Trinity Tire in Weaverville. Motion by McHugh to purchase tires not to exceed \$4,500.00. Second by Rusnak. Motion Carried. 4 Ayes-McHugh, Ahmann, Rusnak, Frost. 1 Abstain-Wardrip.

Item 8.3-nothing to report on annual audit update.

Item 9.0-General Managers Report-Erik Anderson presented. Eric, Pam and Steve visited the New Lewiston Fire Station and were impressed. The fire station was built by Scribner Construction, costs are summarized in Eric's written report. Eric will be checking with Chico Metal Building for cost information on our project. Carville repeater site was checked before the rain and everything appeared to be normal.

Item 10.0-Fire Department Report. Chief Renten presented. Fire department activity has been moderate. 3 fire calls including 1 fire in Covington Mill. 4 medical calls and 2 trainings last month. There were 376 volunteer hours to report. The framed resolutions were sent to Derek Guffey and Derrick Carey. The electric gurney will be sent back by the end of the year. Chief Renten said the fire safety social went well and thanked the auxiliary. He is working on program for courtesy inspections and recommendations for the community and will come back with more information at future meetings. Victor Bunce is working with Carol Fall on vehicle pool maintenance. Ventura County contacted Chief Renten regarding transferring an urban truck to the VFD. There may also be other trucks available. Eldorado County has Battalion Chief's vehicles that are being obsoleted. Renten will report back on both options. A new lock is been put on the shed housing #1134. New district paperwork is in place for the fuel log. The ambulance is back in service with the extended step repaired. A new automatic breaking system is needed for the ambulance and should be available in February. Paper work has been received for the federal excess property program. Reporting to INFIRS needs to be done, and Renten is working on the software program.

Design for new repeater has been finalized and frequencies for FCC licenses are in process. Fire radio loads from CalFire have been received and Renten will be reprograming radios. It does not appear that the FEAT radios will need reprograming. Career Day at Trinity High was last week with Weaverville Fire Dept. and other public service agencies. Payment process on fire crash duty was presented. The state process involves being part of California Firefighting Assistance Agreement. In 2015 the board declined to be part of the agreement. Currently looking for other options to get paid. OES representative said we cannot bill through them. Renten is checking to see if we can bill through Forest Service.

Item 11.0-Bills to be paid-Linnea Kneaper presented the bills. Motion by Ahmann to accept. Second by Rusnak. Motion Carried. 4 Ayes-Ahmann, Rusnak, McHugh, Wardrip. 1 Abstain-Frost.

Item 12.0-Set time and date of 2019 meetings, election of officers, formation of a committee to review policy and procedures handbook.

Item 13.0-Adjournment-8:13p.m.