

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting
June 5, 2018

The meeting was called to order by Chairman Pat Frost at 6:30 pm. Other members present were Mike McHugh, Glen Ahmann, Drew Rusnak and Trish Wardrip. Fire Chief Steve Renten and General Manager Erik Anderson were also present. Three members of the public were present.

Announcements – Pat Frost confirmed the Directors’ attendance at the July 3 meeting. Pat announced that the Bowerman Barn interpretive trail has been completed and that more work will be done on June 21st. Glen Ahmann stated that the RCD fuel reduction clean up at the Knolls is happening now and going well.

Minutes of the May 1, 2018 meeting were posted on the website and were available at the meeting. Glen Ahmann motioned to accept the minutes as presented. Drew Rusnak seconded. The motion passed unanimously.

CSD Financial report was made available. The balance on June 5, 2018 after accounts payable expenses will be \$194,556.13.

TCVFD Financial report was made available. The balance as of May 31, 2018 was \$120,565.15.

TCVFD Auxiliary Financial report was made available. The balance as of May 31, 2018 was \$20,597.86.

Unfinished Business

Fire Hall Funding Subcommittee Update – Pat Frost stated that there has been no activity with the subcommittee and nothing new to report.

Communications & Director Reports – An email received from Golden State Risk Management mentioned that unpaid Directors could be covered under our worker’s compensation policy as volunteers at no additional cost. The Board would need to adopt a formal resolution to do so. After discussion, it was agreed that a resolution to include the TCCSD Directors and General Manager in our worker’s compensation policy would be presented at the next meeting.

Public Comment – Wyatt Ribarich expressed how refreshing it was to attend the TCCSD meetings and see government that actually accomplishes something. He also expressed gratitude for the Board of Directors who all volunteer their time.

Elizabeth Sandoval of the Resource Conservation District requested public input for the Trinity County Active Transportation Plan and provided survey forms at the meeting. The plan will be a new, all-inclusive document that will encourage the development of non-motorized transportation (i.e. walking, biking, wheelchair) throughout Trinity County. The plan will offer strategies and ideas to enhance safe travel routes that connect to local and regional non-motorized systems such as pathways, walkways, and trails. It will offer approaches to encourage students, community members, senior citizens, and

recreational users to take advantage of alternative transportation. The surveys are due by the end of June, after which a plan will be drafted. Ms. Sandoval thanked the Board for the opportunity.

New Business

Discuss/Take Action on Trinity County Life Support request re: proposed Special District for Ambulance Services in Trinity County – Fire Chief Steve Renten received a letter from TCLS stating that they are requesting approval from LAFCO to form a special district for ambulance service. This would enable them to attain eligibility for government reimbursement for Medi-Cal, which is needed for them to remain solvent. TCLS is also preparing a ballot measure for a small parcel tax. Because the TCVFD and TCLS service areas overlap, TCLS is asking for a formal communication stating that this won't compete with TCVFD. Much discussion followed. It was agreed that the Board needs to see what is submitted to LAFCO and that more information is needed. The Board supports their effort to become solvent and hopes to continue to work together.

Review/Approve 2018/2019 Budget – Glen Ahmann presented a simplified version of the 2018/2019 budget that was presented at the last meeting and copies were available. Mike McHugh motioned to adopt and approve the 2018/2019 CSD Budget. Trish Wardrip seconded. The motion passed unanimously.

Present/Accept Final 2016/2017 Annual Audit – Glen Ahmann presented the Audit Report for fiscal year ending June 30, 2017 and copies were available at the meeting. Glen motioned to accept the 2016/2017 audit. Trish Wardrip seconded. The motion passed unanimously.

Discuss/Approve Parking Lot Seal Expense – Steve Renten recommended that the Fire Hall parking lot in front of the equipment bays be slurry sealed at a cost of \$900. It was last done in 2015. Mike McHugh motioned to approve \$900 to have the slurry seal work done. Drew Rusnak seconded. The motion passed unanimously.

Discuss/Approve Fire Hall Security Improvements – Steve Renten stated that two volunteer fire departments have recently been burglarized in our area and recommends that security be improved at the TCVFD. He will collect information on security possibilities and pricing and present his recommendations at the next meeting.

General Manager Report – Erik Anderson presented the General Manager's report for May 2018 and copies were available at the meeting. Hydrant repairs are ongoing. He also discovered how certain roof designs for the new apparatus building can significantly affect the cost.

Fire Dept. Report – was read by Fire Chief Steve Renten and was available (attached). Tiffani McLaughlin received her EMT certificate and only needs to take the computer test. New nozzles were purchased and are in use. There is a possible new VFD recruit.

Bills for Payment – The list of bills to be paid was made available (attached). A motion was made by Glen Ahmann that the list of bills be paid. Drew Rusnak seconded. The motion passed unanimously that the following bills be paid:

**Trinity Center CSD
Accounts Payable
June 5, 2018**

Regular Expenses	Amount
Frontier Communications – out of area exchange listing	\$5.87
Steffanie Desrosiers -Salary, May 2018	\$400.00
Suzanne Parker – housekeeping Feb & March	\$60.00
TDS Telecom - Telephone	\$56.28
Terminix	\$50.00
Trinity County Solid Waste	\$2.85
Trinity PUD - Electric-Fire Hall	\$66.15
Trinity PUD - Street Lights	\$159.05
<u>Special Expenses</u>	
Blomberg & Griffin – annual audit report	\$1,975.00
Bob Bryant – reimburse/batteries	\$15.99
Darley – (3) nozzles	\$1,692.24
Darley – new FF equip	\$66.86
Golden State Risk Mgmnt – wkr’s comp/gen liab 7/18-7/19	\$8,492.00
Heiman Fire Equipment – tools: air eject, adapter kit	\$393.47
Jerry Brown – seal driveway	\$900.00
Liddell’s Construction – reflectors, screws	\$31.57
Steve Renten – reimb ofc exp, tools	\$181.30
Trinity County Life Support – recert, supplies	\$161.28
Trinity Hospital – med supplies	\$518.60
<u>Total Expenses</u>	<u>\$15,228.51</u>
Balance as of 5/31/18	\$209,784.64
<u>Less June expenses</u>	<u>\$(15,228.51)</u>
Current Balance	\$194,556.13

Adjournment

Meeting was adjourned at 7:53 pm.

Next Regular Meeting: July 3, 2018 @ 6:30 pm.

Steffanie Desrosiers – Secretary

Items for July agenda

Review/Approve Resolution for Directors’ & General Manager workers comp coverage (Frost)

Discuss/Approve Fire Hall Security Upgrade (Renten)

Trinity Center Volunteer Fire Department Monthly Report For May 2018 Events

Incident

Type	Count	Notes
Fire	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
<i>Other</i>	0	
Medical	4	
<i>Coffee Creek</i>	0	Automatic Aid.
<i>Trinity Center</i>	4	
<i>Annex</i>	0	
<i>Other</i>	0	
MVA	3	
<i>Coffee Creek</i>	1	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	1	
<i>Other</i>	1	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	Fire & EMS
Work Parties	0	
Total Convocations	10	

Type	Vol Hrs	Notes
Incident Responses	56	
Training	28	
Work Details	0	
Individual Admin/Mgmt	436	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other. Est, undercounted.
FEAT Hours	12	
Total Volunteer Hrs	532	