

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting
September 5, 2017

The meeting was called to order by Pat Frost at 6:30 p.m. Other members present were Glen Ahmann, Drew Rusnak, Mike McHugh and Trish Wardrip. General Manager Erik Anderson and Fire Chief Steve Renten were also present. Four members of the public were present.

Announcements - There were no announcements.

Minutes of the last meeting were posted on the website and were available at the meeting. Steffanie Desrosiers noted that the minutes needed to be amended to change the date listed of the last meeting from August 2, 2107 to August 1, 2017. Mike McHugh motioned to accept the minutes as amended. Glen Ahmann seconded. The motion passed unanimously.

TCVFD Financial report was made available. The balance as of August 31, 2017 is \$96,491.67.

TCVFD Auxiliary Financial report was made available. The balance as of August 31, 2017 is \$39,521.69. The Profit & Loss report will be updated to reflect the fiscal year of July 2017-June 2018.

CSD Financial report was made available. The balance after today's bills are paid will be \$185,633.90.

Unfinished Business

Fire Hall Computer Upgrade – A new computer system has been purchased and will be installed in the next week. Steffanie Desrosiers noted that the Quickbooks software we already have will need to be updated in order for it to work on the new system.

Communications & Director Reports

There were no communications to report. The directors welcomed new board member Trish Wardrip.

Public Comment – Linda Magni expressed concern about the deteriorating condition of the exterior paint and wood on the Fire Hall. Ongoing roof leaks are problematic as well. Erik Anderson and Glen Ahmann agreed that a professional roofing company should perform an inspection.

New Business – Pat Frost reported that a recent government commission recommends that each special district have its own website. Currently all of the Trinity Center CSD's information is on the North Lake Trinity website. Mike McHugh suggested that we obtain a domain name and hold it in the event the recommendation becomes mandatory. The cost would be \$10-20 per year. Erik Anderson agreed to serve as the administrator and tech contact for the web name. Glen Ahmann motioned that the domain name **trinitycentercsd.org** be purchased. Drew Rusnak seconded. The motion passed unanimously.

General Manager Report – Erik Anderson announced that there was no activity to report.

Fire Dept. Report – was read by Steve Renten (attached). Steve thanked the auxiliary for their tireless

efforts. Steve has received particle masks which will protect volunteers from airborne contagions. Also available is an air cleaner which can be set up in an insulated room to assist those affected by poor air quality if necessary.

Bills for Payment – The list of bills to be paid was made available. A motion was made by Glen Ahmann that the list of bills be paid. Mike McHugh seconded. The motion passed unanimously that the following bills be paid:

Regular Expenses	Amount
Frontier Communications – monthly out of area listing fee	\$4.98
Steffanie Desrosiers -Salary, August	\$400.00
Suzanne Heinig - housekeeping June-July	\$60.00
TDS Telecom - Telephone	\$55.58
Trinity PUD - Electric-Fire Hall-includes drought relief surcharge/System Access	\$49.47
Trinity PUD - Street Lights-includes drought relief surcharge	\$159.05
 Special Expenses	
Ann Bryant - reimburse printer ink	\$62.19
Bound Tree Medical - trauma mannequin, medical supplies	\$1,168.66
Darley - fire equipment & supplies	\$1,068.34
Glen Ahmann - EMT recertification fee	\$67.00
Steffanie Desrosiers - office expense - Dell computer system	\$719.15
Steffanie Desrosiers - office expense - new director nameplate	\$13.92
Tri Valley Consulting Engineers - site visit, estimate, bidding docs	\$1,130.00
Trinity Co. Solid Waste - dump fees	\$5.70
Trinity County LAFCO fees	\$170.11
Total Expenses	\$5,134.15
 Balance as of 8/31/17	\$190,768.05
 Less September expenses	\$(5,134.15)
 Current Balance	\$185,633.90

Adjournment

Meeting adjourned at 7:05 p.m.

Next Regular Meeting: October 3, 2017 @ 6:30 p.m.

Steffanie Desrosiers – Secretary

Trinity Center Volunteer Fire Department Monthly Report For August 2017 Events

Incident

Type	Count	Notes
Fire	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
<i>Other</i>	0	
Medical	10	
<i>Coffee Creek</i>	3	Automatic Aid.
<i>Trinity Center</i>	3	
<i>Annex</i>	3	
<i>Other</i>	1	
MVA	1	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
<i>Other</i>	1	
Public Assist	1	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	1	
<i>Annex</i>	0	
Training	3	Fire & EMS
Work Parties	0	
Total Convocations	15	

Type	Vol Hrs	Notes
Incident Responses	77	
Training	26	
Work Details	0	
Individual Admin/Mgmt	94	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	8	
Total Volunteer Hrs		