

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

July 5, 2017

The meeting was called to order by Pat Frost at 2:00 p.m. Other members present were Drew Rusnak and Mike McHugh. Fire Chief Steve Renten was also present. No members of the public were present. Board member Glen Ahmann was absent along with the General Manager.

Announcements - There were no announcements.

Minutes of the last meeting were posted on the website and were available at the meeting. Drew Rusnak made a motion that the minutes be accepted as written. There was a second by Mike McHugh. The minutes of the meeting were accepted unanimously as written.

CSD Financial report was made available. The balance after today's bills are paid will be \$193,116.51.

TCVFD Financial report was made available. The balance as of June 30, 2017 is \$71,631.92. The importance accurately recording the building fund amount on the TCVFD balance sheet was discussed.

TCVFD Auxiliary Financial report was made available. The balance as of June 30, 2017 is \$53,609.35.

Unfinished Business

Approve Resolution 2017-03 – A resolution acknowledging Virginia Allin's service to the CSD was presented. The board expressed thanks for Virginia's many years of service. Drew Rusnak made a motion to approve Resolution 2017-03. Mike McHugh seconded. The motion passed unanimously.

Board Vacancy Status Update – Pat Frost received a letter of interest from Trish Wardrip. Trish currently works as the fiscal manager for the Trinity County RCD. She will be available at the August meeting for any questions from the board and/or public. If appointed, she will serve the remainder of the vacant seat and then run for re-election in November.

Communications & Director Reports

Steffanie Desrosiers read ballot information received from the CA Special District Association for election of a representative to fill Seat C. This will be discussed and acted upon by the board at the August meeting.

Also received and read by Steffanie Desrosiers was an invoice from the Trinity County Auditor for the LAFCO apportionment payments for fiscal years 15/16, 16/17 & 17/18. The county never billed the CSD for 15/16 and 16/17 but is doing so concurrently with the new fiscal year (17/18) and the amount due is \$170.11, pending approval of the LAFCO 17/18 budget on July 18. The invoice will be included for payment at the August CSD meeting.

Public Comment – None.

New Business

General Manager Report was not available.

Fire Dept. Report was read by Steve Renten (attached). Also, protocol was worked out with the Etna FD when calls to Scott Mtn. are received. The ambulance needed a new transmission and has been repaired by Hartnell Transmission. The TCVFD Auxiliary has been actively fundraising. The yard sale brought in ~\$6,500. The Memorial Day Pancake Breakfast had record attendance of 242 adults. Steve is working on the RCD map updates. Finally, they are implementing a 'Whereabouts Form' which will assist visitors with their location when they call for help.

Bills for Payment

The list of bills to be paid was made available. A motion was made by Mike McHugh that the list of bills be paid as stated. There was a second by Drew Rusnak. The motion passed unanimously that the following bills be paid:

Regular Expenses	Amount
AmeriGas	\$54.90
TDS Telecom-Telephone	\$55.46
Trinity PUD- Electric-Fire Hall-includes drought relief surcharge/System Access	\$46.06
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
Steffanie Desrosiers-Salary, June	\$400.00
Special Expenses	
Hartnell Transmission - ambulance transmission repair	\$2,598.69
Darley - Fire Equip. supplies	\$277.76
Darley - Fire Equip. supplies	\$304.17
Steve Renten - reimburse for medical supplies	\$11.58
Trinity Co. Solid Waste Division - dump fees	\$12.83
Suzanne Heinig - Fire Hall cleaning Apr-May 2017	\$60.00
Trinity Co. DOT - Fuel	\$48.28
Total Expenses	\$4,028.78

Balance as of 6/30/17	\$197,145.29
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includes deposit rec'd from co. of \$3,579.77 (tax rev.)

Less July expenses	\$ (4,028.78)
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Current Balance	\$193,116.51
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Adjournment

Meeting adjourned at 2:31 p.m.

Items for next regular meeting agenda:

Discuss/appoint new director

Discuss/vote for CASDA representative

Next Regular Meeting: August 1, 2017 @ 6:30 p.m.

Steffanie Desrosiers – Secretary

Trinity Center Volunteer Fire Department Monthly Report For June 2017 Events

Incident

Type	Count	Notes
Fire	1	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	1	Smoke Check.
<i>Annex</i>	0	
<i>Other</i>	0	
Medical	5	
<i>Coffee Creek</i>	1	Automatic Aid. Scott Mtn - Etna
<i>Trinity Center</i>	2	
<i>Annex</i>	1	
<i>Other</i>	1	
MVA	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	Fire & EMS
Work Parties	0	
Total Convocations	9	

Type	Vol Hrs	Notes
Incident Responses	44.75	
Training	26	
Work Details	0	
Individual Admin/Mgmt	118	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	12	
Total Volunteer Hrs	200.75	