

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

Oct. 4, 2016

The meeting was called to order by Mike McHugh at 6:34 p.m. Other members present were Glen Ahmann, Drew Rusnak, Pat Frost and Virginia Allin. 9 members of the public were also present including the General Manager.

Announcements

None

Minutes of the last meeting were posted on the web site and were available at the meeting. Glen Ahmann made a motion that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were accepted unanimously as written.

CSD Financial report was made available. The balance after the bills are paid tonight will be \$153, 360.28.

TCVFD Financial report was made available. The balance is \$72,640.88.

TCVFD Auxiliary Financial report was made available. The balance is \$31,211.01.

Unfinished Business

None

Communications & Director Reports

Jan Bellinger reported that she received a letter from Peter Green of Santa Clara CA requesting information regarding a Statement of Emergency Medical Services Revenue from billing agency for FY 2015-2016. Jan sent back a response informing him that since we are a volunteer Fire Dept. that does not charge for our services there is nothing to provide that matches his request. He sent back a reply of "Thank you".

Public Comment

Linda Magni reported that they heard at the VFD Auxiliary meeting that there was a change in the way that the Air Ambulances will be dispatched. She wanted to know if the community was going to be made aware of the change. The Board was not aware of any change. Mary Lou Razzeto reported that CalFire will be dispatching from Yreka. Since the information came from the Fire Chief it was suggested they back to the Chief for clarification on this.

New Business

Review/Approve training expense for our Chief to attend Fire Dept. training – Glen Ahmann reported Steve Renten was going to be gone for most of October for training. He is currently in New Orleans for the EMS

Expo. He also identified that a little later this month there is a Fire House Expo in Nashville TN and he asked if the Board would consider paying for the cost of the expo. He is requesting just the registration cost not travel expenses. The cost for the three-day package is about \$560.00. Glen feels that since Steve is not only the Fire Chief but is also responsible for planning the training courses for the volunteers that the CSD authorize some special Fire Dept. training that he can use for his own knowledge and pass some of it along rest of the Department. Glen made a motion to approve up to \$600.00 to cover the expo expense. There was a second by Drew Rusnak. Pat Frost made the suggestion that something to consider when looking at next year's budget is to allocate a certain amount of money for the Chief's training as a line item on the budget and when the money is used up it's used up. Glen added that the Chief has not formally requested money for any of the other trainings this year and that he has gone to a number of trainings on his own. After some discussion the motion passed unanimously.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported that there was no hydrant testing in Sept. He also reported that the remodel committee had a meeting yesterday with Glen Ahmann, Mike McHugh, Pam Augspurger and himself to form a plan to refine some of the cost estimates. They want to get documents and such together so they can start to get bids on things. Mike McHugh reported that he talked with Ken Rieke and he is willing to help as a consultant.

Fire Dept. Report

Steve Renten was absent from the meeting. Glen Ahmann read the Fire Dept. report (attached). There were copies of the monthly report available at the meeting. There was an error on the report Jan Bellinger will correct it for the record.

Glen also read a written report from Steve.

The Chief and Assistant Chief are out of town for most of October. They will be attending the EMS World Expo which is a weeklong event.

The First Captain is the senior officer and will be in charge of operations and responses until they return.

Tom Dinsmore has separated from the Dept. and is no longer a member.

TCLS has delivered the remaining Burn Kits and each TC VFD vehicle now carries one.

Three potential new members have attended the required number of trainings to be voted on for membership.

A new EMT class has been scheduled for January 2017 by TCLS at their quarters in Weaverville. The course fee is \$600.00. Glen reported that Steve raised the issue of the new candidates having to come up with the \$600.00 on their own. Glen would recommend for the next CSD meeting we agendaize the subject and talk about is the Board willing to pay in advance for people to go to the course and if so what kind of commitment will we ask them for.

Two local residents volunteered to each sponsor one of the new candidates and pay for their course.

Bills for Payment

The list of bills to be paid was made available. Jan Bellinger questioned why the Fire House electric bill was higher than normal. Kelli Gant suggested the meter be checked to make sure it recorded the correct usage and also go on line and check the daily usage to see when it went up. Jan will check on it. Glen Ahmann reported that Ken Rieke approached him regarding the purchase of some specific items such as valves and other parts for the installation of hydrants. He estimated it to be about \$350.00. Glen used his \$500.00 authority he gave approval to purchase the items. The invoice came in at \$502.03. After some discussion a motion was made by Pat Frost that the list of bills be paid as stated. The motion was seconded by Glen Ahmann. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge/System Access	\$82.72
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$56.35
Jan Bellinger-Salary	\$400.00

Special Expenses

Fred Maddox-Repair Pump Engine-Replace Fuses	\$249.80
Rieke's Construction-Hydrant Parts	\$502.03
LN Curtis-Structural Boots/Pants/Helmet/Belt/Coat	\$995.65
Suzanne Heinig-Fire House Cleaning	\$60.00
Total - Checks for payment	\$2,505.60
Balance as of 9/30/16	\$155,865.88
New Balance	\$153,360.28

Adjournment

Meeting adjourned at 7:00 p.m.

Items for next regular meeting agenda:

Discuss/Approve Payment in Advance for EMT Training Expenses

Next Regular Meeting: Nov.1, 2016

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report September 2016

Incident

Type	Count	Notes
Fire	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
<i>Other</i>	0	
Medical	7	
<i>Coffee Creek</i>	1	Automatic Aid. Campground, Diabetic
<i>Trinity Center</i>	5	
<i>Annex</i>	1	
<i>Other</i>	0	
MVA	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	Fire & EMS
Work Parties	0	
Total Convocations	9	

Type	Vol Hrs	Notes
Incident Responses	26	
Training	34	
Work Details	0	
Individual Admin/Mgmt	237	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	0	
Total Volunteer Hrs	297	