

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

April 5, 2016

The meeting was called to order by Mike McHugh at 6:30 p.m. Other members present were Glen Ahmann, Virginia Allin, Pat Frost and Drew Rusnak. 5 members of the public were also present including the General Manager.

Announcements

Pam Augspurger announced that there will be an open house for the Fire Dept. August 13, 2016 from 1:00pm – 4:00pm at the Fire House. Hot dogs, chips and snacks will be served.

Mike McHugh announced that this weekend, Saturday, is the auction in Coffee Creek for the Fire Dept. The doors open at 4:30pm and the meal starts at 6:00pm.

Minutes of the last meeting were posted on the web site and were available at the meeting. Pat Frost made a motion that the minutes be accepted as written. It was seconded by Glen Ahmann. The minutes were accepted unanimously as written.

CSD Financial report was made available. The balance after the bills are paid tonight will be \$173,463.38.

TCVFD Financial report was made available. The balance is \$84,464.81.

TCVFD Auxiliary Financial report was made available. The balance is \$6687.90.

Unfinished Business

Update on Mutual Aid Reimbursement for Coffee Creek Fire from summer 2014 – Mike McHugh announced that Steve Renten was not able to attend the meeting. Jan Bellinger reported that the Forest Service paperwork for the Coffee Creek and Captain fires have been edited and submitted to the Forest Service in Redding. They approved it and passed it to New Mexico for detailed analysis. Glen Ahmann also reported that the original figures were not correct and the amount due may be different with the corrected paperwork.

Communications & Director Reports

Jan Bellinger reported that a notice from Trinity County was received regarding the sale of tax defaulted properties. Mike McHugh looked at the list and there were only a couple of properties in our District and none that the CSD is interested in.

Jan Bellinger reported that she has received an e-mail link from United States Dept. of Commerce regarding the Census. It has been filled out and submitted.

Jan also report that a questioner for businesses was received from Trinity County Solid Waste. It has been filled out and returned.

Pat Frost reported that the Title II RAC met last night. The North Lake Fuels Reduction Project is getting about 1/3 of the money needed to do the complete project. Lara Graham feels that the Forest Service will provide funds to complete the project. Another fuels reduction project on Forest Service land called the Greenhorn project in Lake Forest has also been approved.

Pat also reported that RAC approved \$8,000.00 to improve the interpretive trail at Bowerman Barn.

Public Comment

None

New Business

Discuss/Approve Purchase of new Hydrants – Glen Ahmann reported that Ken Rieke approached him regarding the purchase of new fire hydrants. The Water Company is getting ready to resume work replacing main water lines in Trinity Center. If hydrants are replaced while the main lines are being replaced the Water Company will pay the labor costs saving the CSD money which can be used to purchase more hydrants. The CSD has spent about \$6,600.00 of the \$15,000.00 fixed asset budget so far this fiscal year. Glen suggested Erik and he meet with Lyn Scott to find out at what rate he will be replacing the mains to determine how expensive it will be to pursue replacing hydrants along with the line replacement. There are also some hydrants that have problems and need to be repaired or replaced. After some discussion Glen Ahmann made a motion to purchase three new hydrants. The motion was then amended to include valves which could go up to \$9,000.00. This would exceed the fixed assets budget for this fiscal year. All were in agreement to buy the hardware and marginally exceed the budget. There was a second by Virginia Allin. The motion passed unanimously.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported that due to the winter conditions there were no hydrants tested in March. The testing may continue this month if the weather permits.

Erik reported that they had two meetings for the fire house project in March. They are investigating a plan that consists of building a separate building to house the apparatus. Erik had some drawings of two different roof options. This would be a simple building since it will only house the apparatus and not facilities for people. The committee feels this approach is the most cost effective. Erik contacted a metal building company in Anderson who is waiting for pricing from a sub-contractor so they can give us a budgetary quote.

Mike McHugh noted that on the drawings the big doors on the existing fire house will be gone because that building will be converted for other uses such as a training room, a ready room, office space, record storage and a better galley.

Fire Dept. Report

Jan Bellinger reported from Steve Renten that 1134 is back in full service.

Glen Ahmann read the Fire Dept. report (attached). There were copies of the monthly report available at the meeting.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Pat Frost that the list of bills be paid as stated. The motion was seconded by Drew Rusnak. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge/System Access	\$119.22
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$54.82
Jan Bellinger-Salary	\$350.00

Special Expenses

Jan Bellinger-Copy Paper/Postage to mail 700 Forms	\$21.29
Trinity Hospital-Restock 306	\$35.98
Mike McHugh-Ambulance Medical Cert.	\$75.00
Heiman-Foam Wrench/Adapter	\$143.55
Amerigas-Propane	\$217.78
Total - Checks for payment	\$1,176.69
Balance as of 3/31/16 (from County report)	\$174,640.07
New Balance	\$173,463.38

Adjournment

Meeting adjourned at 6:55 p.m.

Items for next regular meeting agenda:

Update on Mutual Aid Reimbursement for Coffee Creek Fire from summer 2014

Next Regular Meeting: May 3, 2016

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report March 2016

Incident Type	Count	Notes
Fire	0	NF
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Medical	5	
<i>Coffee Creek</i>	1	Automatic Aid
<i>Trinity Center</i>	3	
<i>Annex</i>	1	
MVA	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	2 Fire + 1 EMS
Work Parties	0	
Total Convocations	8	

Type	Vol Hrs	Notes
Incident Responses	41	
Training	24	
Work Details	0	
Individual Admin/Mgmt	254	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	8	
Total Volunteer Hrs	327	