

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

March 1, 2016

The meeting was called to order by Mike McHugh at 6:40 p.m. Other members present were Glen Ahmann, Virginia Allin, Pat Frost and Drew Rusnak. 9 members of the public were also present including the Fire Chief and General Manager.

Announcements

Mike McHugh reminded everyone of the RCD meeting at 7:30pm tonight following the CSD meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. Glen Ahmann made a motion that the minutes be accepted as written. It was seconded by Drew Rusnak. The minutes were accepted unanimously as written.

CSD Financial report was made available. The balance after the bills are paid tonight will be \$172,814.79.

TCVFD Financial report was made available. The balance is \$84,218.24.

TCVFD Auxiliary Financial report was made available. The balance is \$7442.90.

Unfinished Business

Update on Mutual Aid Reimbursement for Coffee Creek Fire from summer 2014 – Steve Renten reported that he is still pursuing the paperwork and corrections that need to be done.

Communications & Director Reports

Jan Bellinger reported that she has received a letter from United States Dept. of Commerce regarding the upcoming Census. We have not received the survey form to fill out.

Jan reported that she received a notice from Verizon regarding the long distant carrier. It may be changing to Frontier.

Pat Frost heard that at the VFD Auxiliary meeting they showed strong interest in another open house. Linda Magni reported that at the Fire Chief's suggestion they want to have an open house annually.

Glen Ahmann reminded the Board members that the Form 700 are due by the end of the month. Jan Bellinger reported that the Ethics training is also due by the end of March.

Public Comment

None

New Business

Discuss/Approve Funds to Upgrade to the Storage Shed for 1134 - Steve Renten reported that as discussed at prior meetings there was damage to 1134 due to extremely low temperatures. They have measured and priced insulation to go in the shed. The cost of sufficient insulation is roughly \$1,200.00 - \$1,250.00 plus about \$200.00 miscellaneous items such as brackets, tape and heater. Steve had price quotes that Duke Kneaper had gotten on line for the material at a savings over going to Lowe's. A full day of volunteer labor should be enough to install everything. The recommendation from the Fire Dept. is to go ahead with the insulation since the new fire house building will not be ready for next winter. Glen Ahmann feels that they should move forward with the insulation now since there may still be cold weather this year as well.

Steve would like the Board to approve \$1,500.00 - \$2,000.00 to insulate the shed. Glen recommends if the Board is going to approve the money that the insulation be installed now instead of later. After some discussion Glen Ahmann made a motion to approve up to and not to exceed \$2,000.00 to insulate and heat the shed. The motion was seconded by Pat Frost. The motion passed unanimously.

Nominate Directors for Seat B for CSDA – Mike McHugh explained that we receive these periodically and have the opportunity to nominate someone for the CSDA Board. Board members must be able to attend Board meetings every other month, participate on at least one committee, attend two annual events in Sacramento and complete all four modules of the Special Districts Leadership academy. No one volunteered to run for the CSDA Board so this item will be tabled until next year.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported that due to the winter conditions there were no hydrants tested in February. The testing may continue in March if the weather permits.

Erik reported that they had four meetings for the fire house project last month. They are exploring an approach to determine what the most cost effective path is moving forward. One approach is to do the remodeling of the existing structure plus an additional connected structure or it may be less expensive to one big new building that covers everything. Erik had drawings on his written report. He is getting input from metal building vendors as to costs. At one of the meetings the County building inspector attended and had some very good input. He suggested something that we could start with quickly once we decided that this is the route to go is to apply to get the fee exemption. This would go to our District Supervisor who would take it to the Board of Supervisors to get the exemption to save money in Building Dept. fees. Glen Ahmann commended Erik and Pam for all of the work they have put into this project.

Fire Dept. Report

Steve Renten read the Fire Dept. report (attached). There were copies of the monthly report available at the meeting. Steve reported that the Carrville Repeater has remained on line since we have had a number of days of sunshine. Steve found one company for windmills with a solid reputation in the industry. The smallest windmill that they sell is a one kilowatt generator. The cost is \$5,000.00. Steve feels that this is more power than is needed. Steve will continue to look for a smaller windmill.

Steve also reported that 1134 is back from being repaired. He spent 2 hours going over all of the repairs with the repairmen. There was a lot of work done to it. They installed take out panels for access to parts for servicing in the future. One of the repairmen did not charge for 12 hours of his work and Fred Maddox did not charge for a day's work. Steve suggested the Dept. send a letter of appreciation for their donated time. Mike McHugh suggested the pump be tested before the check or letters are sent. Glen Ahmann reported that he was with Steve for about the first half and hour when he went to pick up the vehicle and he was very impressed with the scope of the work done as well as the fact that they not only fixed things but also improved the design of it to make it

more accessible for servicing.

Steve reported that the AFG, Aid to Firefighters Grant, application for a new vehicle was turned in in January and it may be August before we hear anything on it. The new VFA, Volunteer Firefighter's Assistance, grant is open today. Steve has the instruction package if anyone would like to help with it.

Steve reported that this year after discussions with the Auxiliary they would like to focus the fund raising on the building fund.

Bills for Payment

The list of bills to be paid was made available. Jan Bellinger explained that there is a bill for hydrant repair at KOA and the bill for the repairs to 1134. The Board had approved \$15,000.00 for the repairs to 1134 and the bill came to \$17,113.92. Mike McHugh suggested that if the Board approves the payment for the repairs that the check be held until the pump can be tested. Pat Frost clarified that by approving the payment for the repairs they are approving the overage from what had been approved at the last meeting. After some discussion a motion was made by Pat Frost that the list of bills be paid as stated. The motion was seconded by Virginia Allin. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge/System Access	\$108.67
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$54.86
Jan Bellinger-Salary	\$350.00

Special Expenses

Trinity County Recorder-Election Costs	\$60.92
Trinity Hospital-Restock 306	\$188.16
Rieke's Construction-Labor to replace hydrant at KOA	\$780.00
Ken Rieke-For JW Woods-Wye Strainer for 1134	\$22.22
Ray's Truck & Equip. Repair-Repairs to 1134	\$17,113.92
Balance as of 2/29/16	\$191,652.59
New Balance	\$172,814.79

Adjournment

Meeting adjourned at 7:19 p.m.

Items for next regular meeting agenda:

Update on Mutual Aid Reimbursement for Coffee Creek Fire from summer 2014

Next Regular Meeting: April 5, 2016

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report February 2016

Incident Type	Count	Notes
Fire	2	NF
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	2	
<i>Annex</i>	0	
Medical	3	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	2	
<i>Annex</i>	1	
MVA	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	2 Fire + 1 EMS
Work Parties	0	
Total Convocations	8	

Type	Vol Hrs	Notes
Incident Responses	13	
Training	24	
Work Details	0	
Individual Admin/Mgmt	251	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	8	
Total Volunteer Hrs	296	