

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

July 7, 2015

The meeting was called to order by Glen Ahmann at 6:30 p.m. Other members present were Mike McHugh, Virginia Allin, Pat Frost and Drew Rusnak. 5 members of the public were also present including the Fire Chief and the General Manager.

Announcements

Pat Frost announced that the Fire Department will have its open house on Sunday July 12, 2015 from 1:00pm-4:00pm. There will be free food.

Virginia Allin announced that the Library will have its ice cream social and book sale tomorrow July 8, 2015 from 1:00pm-3:30pm at the library.

She also announced that on Saturday July 11, 2015 Bill Dewolf will giving his gold mining presentation. Kids can come and learn how to pan for gold.

Minutes of the last regular meeting and the special meeting were posted on the web site and were available at the meeting. Pat Frost made a motion that the minutes from the regular be accepted as written. It was seconded by Drew Rusnak. The minutes were accepted unanimously as written.

Glen Ahmann explained the reason for the special meeting was to get the bills paid for the grant items on this fiscal year and to meet the deadline for the grant.

Virginia Allin made a motion that the minutes from the special be accepted as written. It was seconded by Pat Frost. Mike McHugh abstained since he was not at the special meeting. The minutes were accepted as written.

CSD Financial report was made available. The balance after the bills are paid tonight is \$157,505.98.

TCVFD Financial report was made available. The balance is \$50,926.62.

TCVFD Auxiliary Financial report was made available. The balance is \$23,746.12.

Glen Ahmann asked about the account balances being included in the minutes. After some discussion it was decided that the balance should be included in the minutes. Jan Bellinger will start adding them to the minutes as of this meeting.

Unfinished Business

Update/Discuss RPF's to outside Auditors – Jan Bellinger reported that at last month's meeting the CSD decided to send RFP letters to four outside auditors. She reported that she received two requests for pdf copies of our last audit which were sent to them. One letter was returned to sender with a new address sticker on it and was resent to the correct address. There has been no response from two of the auditors and no proposals have been received.

Update on Mutual Aid Reimbursement for Coffee Creek Fire from last summer – Steve Renten reported that the VFD is now active in the Federal Payments data base. They run their reports at the end of the month for

payments. Steve contacted them to ask if we got paid or if the claim was rejected. He did not receive an answer but there has been no deposit into the VFD account as of last week.

Update on Letters to Property Owners Regarding Fire Hazards – Glen Ahmann reported that Pat Frost drafted a letter, Mike McHugh and Kelli Gant helped get 600 copies and the VFD Auxiliary helped fold and stuff the envelopes and they were mailed to the property owners. Steve Renten reported that there was one response from a property owner who wanted to know if the VFD had people available to clean their lot. It was suggested that people could call the RCD if they need help.

Discuss solutions for Defensible Space within the community – Glen Ahmann explained that this was on last month's agenda. The issue is should the CSD do something besides the letter that has been sent to the property owners. They have not had a chance to meet on this subject yet.

Mary Lou Razzeto expressed concern for piles of debris by the south end of the airport left by CalFire CDF Crews. Steve Renten will contact CalFire about this issue.

Glen inquired as to what the Board should do next on the Defensible Space issue. Should they wait for a response from the letters or move forward? Drew Rusnak feels it would be difficult to enforce an ordinance at this time. Virginia Allin suggested some volunteers could be gotten together to help people who may need help cleaning up their property. All were in agreement to hold off on any further action for now. Mike McHugh reported that the CSD in Weaverville has sent out letters for water restrictions with penalties and asked about how they were enforcing them. Pat Frost reported that they have paid meter reader and other paid employees and can disconnect water meters as a penalty.

Communications & Director Reports

Jan Bellinger reported that a check from the State Controller was received for the Mandated Cost Reimbursement for the Brown Act. A check for \$904.00 was received and has been deposited to the CSD account.

Jan reported that another letter from the State Controller was received regarding the Government Compensation in California Report (GCC) which is due on September 28, 2015.

Jan also reported that a notice from CSDA was received regarding the Human Resources Boot Camp in September in Sacramento. If anyone is interested they can contact Jan.

Public Comment

None

New Business

Discuss/approve letter of support for the North Lake Fuels Project – Pat Frost had a draft letter for support of the North Lake Fuels Project. Pat reported that at the May meeting Lara Graham from Forest Service came and gave a briefing on this project. He also reported that there was a field trip on June 6th, 2015 to the project area to talk about the prescription for the project and a time line. After the field trip the District Ranger Tina Lynsky told them that it would very helpful for the project to get a letter from the CSD generally supporting the project and to keep this project on the program of work. Pat asked if there were any changes or suggestions for the letter. Mike McHugh suggested the wording on the paragraph be changed from “lend” our support to “express” our support. Mike McHugh made a motion to send the letter, with the change in the last paragraph, to the Forest Service in support of the North Lake Fuels Reduction Project. There was a second by Virginia Allin. The motion passed unanimously.

Pat will make the change and get the letter to Jan to put on the CSD letterhead. Jan will mail it after Glen has signed it. Glen thanked Pat for his work on this.

Glen and Pat reported that Tina said individual letters are also welcome. Pat will draft up a simplified version of the letter that the public can use to send to the Forest Service as well. Jan will send it to the Board members who can distribute them to the public. Mary Lou Razzeto suggested the water companies send a letter of support also. Glen will present it at the next Knolls water meeting.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported that on June 6 & 7, 2015 Steve Renter, Pam Augspurger and himself tested hydrants in Trinity Center. 17 hydrants were good with no leaks and delivered water. 1 hydrant had no water. 3 hydrants had some leaks. 1 hydrant sounded like it may have a leak and needs a follow up. The one hydrant that had no water was followed up on and is now working. They found that it take about 10 minutes to test each hydrant. 21 of the 54 hydrants have been tested, which equals about 39% of them.

Pat Frost reported that he talked to Kelly Sheen with the RCD and they have begun to do the mapping for Trinity Center CSD. Erik will get the latest spread sheet to them.

Fire Dept. Report

Fire Chief Steve Renten read the Fire Dept. report (attached). There were copies of the report available at the meeting. Steve reported that he and Bob Bryant attended a FEMA boot camp in Alabama to deal with mass casualty incidents.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Pat Frost. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$37.35
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$53.65
Jan Bellinger-Salary	\$350.00
Trinity County DOT-Fuel	\$42.81

Special Expenses

Jan Bellinger-Stamps	\$49.00
Trinity County Solid Waste-Dump Fee	\$14.25
Linda Magni-Labels/Envelopes for VFD Fire Safety Letter	\$48.35
Glen Ahmann-Stamps for VFD Fire Safety Letter	\$294.00
Kelli Gant-Printing for VFD Fire Safety Letter/AC Circuit Plug for 1162	\$151.72
Trinity Hospital-Restock 306	\$44.24
Total - Checks for payment	\$1,244.42
Balance as of 6/30/15	\$158,750.40

New Balance

\$157,505.98

Adjournment

Meeting adjourned at 7:00p.m.

Items for next regular meeting agenda:

Update/Discuss RPF's to outside Auditors

Update on Mutual Aid Reimbursement for Coffee Creek Fire from last summer

Next Regular Meeting: Aug. 4, 2015

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report June, 2015

Incident Type	Count	Notes
Fire	1	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	1	
<i>Annex</i>	0	
Medical	4	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	4	
<i>Annex</i>	0	
MVA	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	2 Fire + 1 EMS
Work Parties	1	
Total Convocations	9	

Type	Vol Hrs	Notes
Incident Responses	33	
Training	32	
Work Details	6	
IndividualAdmin/Mgmt	307	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	10	
Total Volunteer Hrs	388.00	