

# TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

April 7, 2015

The meeting was called to order by Glen Ahmann at 6:30 p.m. Other members present were Mike McHugh and Virginia Allin and Drew Rusnak. Pat Frost was absent. 8 members of the public were also present including the Fire Chief, Assistant Fire Chief and the General Manager.

## Announcements

Glen Ahmann announced that Director Frost would not be in attendance at tonight's meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. Mike McHugh made a motion that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were unanimously accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read. Linda Magni reported that the Auxiliary is collecting items for the Rummage sale which will be May 22 & 23. There will also be a breakfast on that Sat.

## Unfinished Business

Discuss Resolution for California Firefighting Assistance Agreement (CFAA) – Glen Ahmann reported this item was discussed at the last meeting. This was brought up at the Fire Chief's Association meeting last month. They are suggesting the VFD's approve a resolution to accept this agreement. This resolution says that we would, among other things, compensate our fire fighters for mutual aid response events that fit their qualifications. Glen and Steve Renten attended Coffee Creek Fire District's Board meeting last month where Scott Alvord from OES attended the meeting and discussed this item. This resolution would allow the District to be compensated portal to portal instead of just for time on scene. This also allows pay to be time and a half. The down side is that it would require the Dept. change our practice of not paying the volunteers for these responses, which would involve implementing payroll services including withholding taxes, Social Security and Medicare. This would only pertain to Cal OES responses. Steve handed out an economic comparison sheet showing the difference between a response if we accept the agreement and without. After some discussion, Mike McHugh suggested that the Fire Dept. should discuss this and bring their recommendation back to the Board. All were in agreement. The resolution/agreement is due May 31, 2015.

Discuss Wildfire Community Preparedness Day project/Open House – Glen Ahmann reported that Pat Frost brought this to the Board last month. There was a \$500.00 grant available. Pat applied for the grant. There were 300 applications for 65 grants. Our District did not receive a grant. There was a meeting on the subject and it was felt that a similar event is still worth doing. They are talking about holding a VFD open house. The tentative date is July 12, 2015. There will be some Wildland preparedness items as well as helping with proper

address signs, blood pressure checks, recruiting, fire extinguisher training, handing out fire extinguishers and smoke detectors and promote the fire station remodel/rebuild. This will be a VFD event, not a CSD one.

### Communications & Director Reports

Jan Bellinger gave an update on the Form 700. They have all been received and sent to the County.

Jan Bellinger reported that a letter from the Special District Leadership Foundation was received. There are scholarships available for training for Special District Managers in July. The deadline for scholarship applications is May 15, 2015. If anyone is interested they can contact Jan.

Jan Bellinger reported that last month the listing of Sale of Default Properties was received from the County. Mike McHugh checked the listing and there were no properties in our District that the CSD would be interested in. The form was returned to the County.

Glen Ahmann reported that a letter of resignation was received from Ken Rieke. Glen thanked Ken for his 4+ years of service as Chief.

Glen reported that Steve Renten will be the acting Chief until the Board appoints a new chief. This will be placed on the agenda for the next CSD meeting. If anyone is interested in the position they can notify the Board with a statement of interest and brief outline of qualifications.

Glen Ahmann reported that the Audit is still not complete. Hopefully it will be ready for the next meeting. It is felt that it may be time to look for another auditor. The CSDA has compiled a list of outside auditors that other members have used. The topic of discussing whether the Board feels they should look for another auditor will be on the next meeting's agenda.

Glen Ahmann reported that thanks to work by Bob Bryant the old rescue rig, 1152, has been sold. It was sold for the \$1000.00, as is, that was being asked for it.

### Public Comment

Billie Higgs reported that the Emergency Transport meeting put on by TCVFD and CCVFD and attended by TCLS, Reach and PHI last night was well attended and very informative. She thanked everyone who helped with it.

### New Business

Appoint Budget committee- Glen Ahmann reported it is time to appoint a budget committee to prepare the annual budget for 2015/2016. After some discussion it was decided that Glen Ahmann, Mike McHugh, Steve Renten, Erik Anderson and Jan Bellinger will make up the committee this year. They will meet before the next meeting and prepare a draft budget to present at the May meeting.

### General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported they have made progress and had two meetings to discuss the Fire Hall remodel activities. They discussed and reviewed the requirements. They have two plans. One is a "stand alone" plan. The other is an "add-on" plan. Erik reviewed both plans and his drawings of those plans. They don't have costs yet for starting from scratch or refurbishing the old building to know which is the better way to go. They will meet again about the middle of April.

## Fire Dept. Report

Assistant Fire Chief Steve Renten read the Fire Dept. report (attached). There were copies of the report available at the meeting. Steve reported that Fire Fighter Heinig has been recertified for his national registered EMT.

## Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Drew Rusnak. The motion passed unanimously that the following bills be paid:

### **Regular Expenses**

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$50.19
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$52.71
Jan Bellinger-Salary	\$350.00
Amerigas-Propane	\$1,147.06
Trinity County DOT-Fuel	\$47.47

### **Special Expenses**

Trinity Hospital-Restock 306	\$96.08
Professional Biomedical Services-Calibrate Monitor	\$175.00
Fire Chief's Association-Annual Due (cost increase balance due)	\$10.00
Suzanne Heinig-Fire House Cleaning-Feb/March	\$60.00
Mike McHugh-Portable Generator Overhaul (Dave's Small Engine)	\$98.45
Trinity County Solid Waste-Dump Fee	\$2.85
Total - Checks for payment	\$2,248.86
Balance as of 3/31/15	\$170,940.86
Deposit from Coffee Creek VFD for BP Cuff	\$123.63
New Balance	\$168,815.63

## Adjournment

Meeting adjourned at 7:28p.m.

### Items for next regular meeting agenda:

Discuss Resolution for California Firefighting Assistance Agreement (CFAA)  
Approve Annual Audit Report & MD&A  
Present Draft Budget  
Appoint new Fire Chief  
Discuss changing outside Auditor

## Trinity Center Volunteer Fire Department Monthly Report March, 2015

Incident Type	Count	Notes
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<b>Fire</b>	<b>0</b>	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
<b>Medical</b>	<b>7</b>	
<i>Coffee Creek</i>	3	Automatic Aid
<i>Trinity Center</i>	2	
<i>CM-LFE-LC</i>	2	
<b>MVA</b>	<b>2</b>	<b>Might be considered medical responses</b>
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	2	One cancelled enroute, one Junction City rsp
<i>CM-LFE-LC</i>	0	
<b>Public Assist</b>	<b>0</b>	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
<b>Training</b>	<b>3</b>	
<b>Work Parties</b>	<b>0</b>	
<b>Total Convocations</b>	<b>12</b>	

Type	Vol Hrs	Notes
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Incident Responses	68.18	
Training	25	
Work Details	0	
Admin/Mgmt	146.5	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, correspondence, ambulance readiness, certification maint & other
FEAT Hours	16	
<b>Total Volunteer Hrs</b>	<b>255.68</b>	