

# TRINITY CENTER COMMUNITY SERVICES DISTRICT

## BOARD OF DIRECTORS MEETING

Regular Meeting

Jan.6, 2015

The meeting was called to order by Mike McHugh at 6:30 p.m. Other members present were Glen Ahmann, Drew Rusnak, Pat Frost and Virginia Allin. 6 members of the public were also present including the Fire Chief and the General Manager.

### Announcements

Director Rusnak announced that he would miss the next two meetings.

Elect New Chairman and Vice Chairman – Mike McHugh reported that it's time to elect a new Chairman and Vice Chairman for 2015. He opened the floor for nominations. Virginia Allin nominated Glen Ahmann for Chairman. Drew Rusnak seconded the motion. Drew Rusnak nominated Mike McHugh as the Vice Chairman. Virginia Allin seconded the motion. Mike McHugh called for a vote on the slate as nominated. The motions passed unanimously. Glen Ahmann thanked Mike McHugh for his service as Chairman for the last year.

Minutes of the last meeting were posted on the web site and were available at the meeting. Pat Frost made a motion that the minutes be accepted as written. It was seconded by Drew Rusnak. The minutes were unanimously accepted as written.

CSD Financial report was made available and the balance was read. Pat Frost inquired as to if the payment from the Forest Service had been received. Martie Mullen reported that it had not. She talked to someone today and the invoice was rejected because Weaverville used the wrong rates. She will resubmit tomorrow with the correct rates and follow up on the claim that she submitted.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read.

### Unfinished Business

None

### Communications & Director Reports

Glen Ahmann reported that the annual audit is still waiting to be completed. We are waiting for the County to close the books for the year end. Jan Bellinger has been checking with the County every month and today she was told that they books closed a couple of months ago, which is inconsistent with prior information. She is still waiting for the final report. She will continue to follow up on this. Glen Ahmann thanked Martie Mullen for her years of service on the Fire Dept. Martie retired from

the Fire Department at the end of 2014 and has served well as a fire and medical responder, as well as serving as Assistant Chief for several years.

Glen Ahmann reported that a hand book for new board members was received from CSDA. Everyone has a copy of it but if anyone needs another copy they can notify Glen.

Glen Ahmann reported that a letter was received from CotaCol attorneys regarding an ordinance preventing people from camping overnight on County property that is not so designated. Mike McHugh suggested this item be tabled until there is an issue with it. After some discussion it was decided unanimously to address it at a later time if needed since the only property that belongs to the District is the fire house property. Glen will follow up with the County for more information.

#### Public Comment

None

#### New Business

Mid-Year Budget Review – Glen Ahmann reported that there are copies of the Mid-Year Review available to the public in the back of the room. This is a review of where the CSD is, as of Dec. 31, 2014, which is half way through the fiscal year. The spread sheet compares where the CSD actually is to what was projected. Glen reviewed the spread sheet and explained some of the figures. Mike McHugh reported that 1134 will need repairs to the foam unit. Overall the district expenses are under budget. District income is also less than budget, but this is largely due to delays in property tax transfers into our account, which is normal for this time of year. In Glen's opinion the CSD is on track financially.

#### General Manager Report

Erik Anderson reported that there is no new news on the Fire House Project. He also reported that on Sunday January 4<sup>th</sup>, 2015 a group went out and did a survey of the fire hydrants in the Knolls and Trinity Center areas. His report was made available at the meeting. He made a spread sheet of the hydrants manufacturer, date of manufacture, size and other information. He found that over 50% of the hydrants are 43 years old or older. The next step is testing of the hydrants. The standard is to test the hydrants once a year. They did not get tested last year because of the drought. He will work on a schedule for testing.

#### Fire Dept. Report

Fire Chief Ken Rieke read the Fire Dept. report (attached). There were copies of the report available at the meeting. Ken reported that at the Fire Chief's meeting they discussed the support of Jefferson State. Carl Fisher from the County Board of Supervisors asked the Fire Chiefs Association what they thought about the issue. They asked the Fire Chiefs to check with their departments about support of this issue. Glen Ahmann suggested that this is not the business of the CSD or the Fire Dept. All were in agreement.

#### Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia

Allin that the list of bills be paid as stated. The motion was seconded by Pat Frost. The motion passed unanimously that the following bills be paid:

**Regular Expenses**

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$49.07
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$53.03
Jan Bellinger-Salary	\$350.00
Trinity County DOT-Fuel	\$142.41
Amerigas-Propane	\$502.28

**Special Expenses**

Trinity County Solid Waste-Dump Fee	\$2.85
Weaverville Fire District-Portion of USB upgrade to PosiChek3	\$268.75
NTLIA-IOOF Hall Rental-Jan.-Dec. 2015	\$240.00
Suzanne Heinig-Fire House Cleaning-Oct/Nov	\$60.00
Sign Creations-Decals	\$908.95
Verizon-Annual Outside Listing	\$57.75
Total - Checks for payment	\$2,794.14
Balance as of 12/31/14	\$153,482.66
New Balance	\$150,688.52

Adjournment

Meeting adjourned at 7:05p.m.

Items for next regular meeting agenda:

Next Regular Meeting: Feb. 3, 2015

Jan Bellinger – Secretary

**TCVFD ACIVITY REPORT FOR DECEMBER 2014**  
**Corrected**

**Fire-** **Total = 0**

**Coffee Creek – 0**

**Trinity Center – 0**

**Annex – 0**

**Medicals** **Total = 4**

**Coffee Creek – 1**

**Trinity Center – 0**

**Annex – 3**

**Vehicle Accident** *Total = 0*

**Coffee Creek – 0**

**Trinity Center – 0**

**Annex – 0**

**Other-** *Total = 0*

**Trainings –** *Total = 3*

**Fire – 2**

**Medical – 1**

**FEAT – 0**

***TOTAL EVENTS = 7***