

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

June 3, 2014

The meeting was called to order by Mike McHugh at 6:31 p.m. Other members present were Glen Ahmann, Pat Frost and Drew Rusnak. Virginia Allin was absent. 10 members of the public were also present including the Fire Chief, Assistant Fire Chief and our new General Manager, Erik Anderson.

Announcements

Mike McHugh announced that Director Allin would not be in attendance tonight.

Mike McHugh announced that Director Rusnak would not be in attendance at next month's meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. It was moved by Glen Ahmann that the amended minutes be accepted as written. It was seconded by Drew Rusnak. The minutes were accepted unanimously as written.

CSD Financial report was made available and the balance was read. Jan Bellinger reported the balance includes a check from FASIS for insurance dividends from 2002-2005.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read. Linda Magni reported that the numbers include \$2,700.00 net from the pancake breakfast and \$10,000.00 posted so far from the appeals letters. \$700.00 is from the raffle tickets for the quilt made and donated by Diane Tibbets. Linda reported that there are still about \$2,000.00 to \$3,000.00 in checks to deposit from the letters. Mike McHugh reported that the appeals letter funds are unrestricted funds deposited to the general fund which can be used for anything the Fire Dept. needs such as building needs or vehicle needs.

Unfinished Business

Approve Draft Budget for 2014/2015 – Glen Ahmann reported that there are copies of the budget available. Glen explained that this copy does not have the prior figures used for calculating the budget but they are the same figures as presented last month. Glen made a suggestion for a potential change. Last year there was \$32,500.00 in fixed assets equipment. \$17,500.00 of that was specific to the ambulance. The balance was for fire hydrants repair/replacement. A number of repairs have been made but there are still more that need to be completed this fiscal year. Glen requested a special meeting be held toward the end of the month to approve payment for the hydrant work that will be done in the next couple of weeks so that the funds will be used this fiscal year. Ken Rieke reported that he may have about \$7,000.00-\$8,000.00 in invoices for this year. Glen also suggested \$5,000.00 be moved from this fiscal year budget to next year's budget since all of the hydrant work will not be completed this fiscal year. Mike requested the minutes

reflect that \$10,000.00 be left in the 2013/2014 budget and \$5,000.00 be moved to the 2014/2015 budget. Glen will make a note on the 2014/2015 budget that \$5,000.00 was moved from the 2013/2014 budget. Mike announced that a special meeting, at a date to be announced, will be held to approve the funds to pay for the hydrant repairs. Glen Ahmann made a motion to accept the budget as presented with the exception that the fixed assets will be increased from \$20,000.00 to \$25,000.00. There was a second by Pat Frost. The motion passed unanimously.

Communications & Director Reports

Mike McHugh reported that as discussed at the last meeting he attended the LAFCo meeting in Weaverville. Each District had a member attend to elect a representative to the Board. Unfortunately they did not have a quorum so they were not able to hold the election. There was discussion about the budget. The net for our District in their budget does not change in terms of what our expected allocation will be. Mike reported that they are looking for Board members. John Jelich, the Executive Officer, wants to retire and they are looking for someone to replace him. They are also looking for an alternate for the person representing the Special Districts on the board. Bill Britton will be moving from alternate to regular board member. Something is expected in the mail to vote on the positions. The vote will be done by return mail. Mike reported that the LAFCo Board only meets about twice a year unless they have an action item that needs a meeting such as an annexation or creating a new District.

Pat Frost reported that he is the alternate for the LAFCo board position representing the Special Districts.

Drew Rusnak reported that Steve Renten purchased five programmable radios for FEAT through one of the grants. The radios have been programmed and three FEAT members have been trained on their use. The rest of the FEAT members will be trained at the next meeting. Drew also had request. The FEAT team is at a maximum volunteer number and extra gear is needed. Drew requested that the Fire Dept. approve/purchase two more safety vests. Drew was given approval to purchase the vests.

Jan Bellinger reported that an e-mail was received from the State Controllers office regarding Special Districts Financial Transaction Report. They wanted appropriation limits. Mike found that this item does not apply to our District. Jan sent back an e-mail reply with the explanation.

Mike McHugh reported that a reminder from GSRMA about the OSHA Heat Illness Prevention Program was received. The Fire Dept. does have a program but it needs to be added to the Policy book. When it is finished we will report back to GSRMA that a policy is in place. Bob Bryant has worked on the policy. Martie Mullen will check with him.

Mike McHugh asked Erik Anderson to give a General Manager Report. This item will be added to the agenda before the Fire Dept. Report in the future. Erik had a report printed. There were copies available to the public. Erik read his report. He has had several meetings to get up to speed on things including a meeting at KOA and a meeting with Dewey Baird on the Fire House Project. He also observed a pump test of two of the engines.

Public Comment

Kelli Gant requested that at the next meeting there be a presentation by the Water Company regarding the status of the town's water. Mike suggested that at the next meeting, which will be

the special meeting, that the CSD contemplate sending a letter to the Water Company asking them the status of the water.

Wyatt Ribarich thanked the all of the volunteers for being willing to serve. From the Board members and the new General Manager to the LAFCo alternate.

New Business

None

Fire Dept. Report

Fire Chief Ken Rieke read the Fire Dept. report (attached). There were copies of the report available at the meeting. There was one more medical that will be added to the report. The report was amended. The correct numbers will be included in the minutes.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Glen Ahmann that the list of bills be paid as stated. The motion was seconded by Pat Frost. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$28.60
Trinity PUD- Street Lights-includes drought relief surcharge	\$157.45
TDS Telecom-Telephone	\$51.84
Jan Bellinger-Salary	\$350.00
Trinity DOT-Fuel	\$108.84

Special Expenses

Jan Bellinger-Copy Paper	\$15.00
Steve Renten-Garmin GPS/Programming Cable	\$851.92
LN Curtis-Mask Bag	\$89.88
LN Curtis-Red Hose	\$1,592.03
Darley-Monitor	\$2,456.85
Suzanne Heinig-Fire House Cleaning-Feb/March/April/May	\$120.00
GSRMA-Insurance	\$8,357.00
Don Nesbitt Enterprises-Annual Fire Ext. Service	\$153.74
Total - Checks for payment	\$14,333.15
Balance as of 5/31/14	\$162,913.89
Deposit Dividend Check- FASIS (Ins) 2002-2005	\$3,590.00
New Balance	\$152,170.74

