

# TRINITY CENTER COMMUNITY SERVICES DISTRICT

## BOARD OF DIRECTORS MEETING

Regular Meeting

Jan.7, 2014

The meeting was called to order by Glen Ahmann at 6:32 p.m. Other members present: Mike McHugh, Drew Rusnak and Pat Frost. Virginia Allin was absent. 6 members of the public were also present including the Fire Chief and Assistant Fire Chief.

### Announcements

Glen Ahmann introduced and welcomed Pat Frost as a newly appointed Board member. He also announced that Virginia Allin would be absent from this meeting and was also appointed to fill her own vacancy. Jan Bellinger swore her in earlier in the day.

Swear in New Director - Jan Bellinger swore in Pat Frost as a new Board member. Glen Ahmann reported that Pat has many years of experience with the Trinity County Resource Conservation District as well as other agencies.

Minutes of the last regular meeting and the special meeting were posted on the web site and were available at the meeting. It was moved by Drew Rusnak that the minutes from both meetings be accepted as written. It was seconded by Mike McHugh. Pat Frost abstained since he was not on the Board for the last meetings. Both sets of minutes were accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read.

### Unfinished Business

Update on Annual Audit – Jan Bellinger reported that she has been in contact with David Farnsworth from Blomberg & Griffin, the auditors. She has just received the paperwork to sign for authorization for the financial institutions to release information to them. He said the audit should be completed by the end of January. Glen Ahmann reported that he needs to finish the MD&A for the audit as well.

Update on CalFire Grant – Glen Ahmann reported that this item has been talked about for the last couple of months. As reported earlier CalFire had extra money left over from the first round of grants and has offered a chance to submit a request for more grant money. Glen reported that Steve Renten informed him that he received an update from CalFire stating the final approval was mailed back last week. It has not been received as of yet. Items listed on the grant that the Fire Dept. would like to purchase are an eductor, which is a portable foam generating device, a Turbodraft, a portable monitor, which is a device that is set up remotely with a fire hose attached to it to fight fires, this item may be traded for Turbodraft hoses, class B foam and training foam,

radios and radio accessories. These items total about \$6000.00, half of which will be reimbursed from the grant.

### Communications & Director Reports

Pat Frost informed everyone of a flyer he has available at this meeting for a community meeting regarding Bowerman Barn Planning on January 22, 2014 at the IOOF Hall. This is a potentially important meeting for the CSD/VFD because with proper planning and action this area could be used as a helicopter landing zone for emergencies in the Covington Mill area.

Glen Ahmann reported that a mid year financial review did not get put on the agenda for this meeting and will be on the next agenda. He has reviewed that budget and we are under budget at this time. The revenues are also under budget. The County had not posted the tax revenue for December yet.

Glen Ahmann reported that a letter was received from CalTax, a California Tax Payers Association, requesting information about assessments levied by the Trinity Center CSD. Glen sent a letter back to them explaining that outside of the assessment that was levied when the District was formed in 1961 which was converted when Proposition 13 passed and the County went to a percentage system on the total parcel taxes for the County, there have been no assessments levied in the District by the CSD. If anyone would like a copy of the letters please notify Jan Bellinger.

### Public Comment

Martie Mullen welcomed Pat Frost as the newest Board member and thanked him for serving.

### New Business

Elect New Chair and Vice Chair – Glen Ahmann reported that this item will be moved to the end of the meeting so as not to interrupt the business of the meeting.

Ethics Training Requirement for Board – Glen Ahmann reported that Ethics training is due. Everyone on the Board is due this year. Jan Bellinger reported that everyone should have received an e-mail from Target Solutions reminding them of the training. The Sexual Harassment training is due next year.

### Fire Dept. Report

Fire Chief Ken Rieke read the Fire Dept. report (attached). There were copies of the report available at the meeting.

### Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Drew Rusnak that the list of bills be paid as stated. The motion was seconded by Pat Frost. The motion passed that the following bills be paid:

### **Regular Expenses**

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$108.82
Trinity PUD- Street Lights-includes drought relief surcharge	\$157.45

TDS Telecom-Telephone	\$51.38
Jan Bellinger-Salary	\$350.00
Amerigas-Propane	\$419.94
<b>Special Expenses</b>	
Jan Bellinger-Date Stamp-Name Plate-Frost	\$21.80
Weaverville Fire District-Compressor Annual Inspection	\$413.00
Trinity County Fire Chief's Association-Dues	\$25.00
Verizon-ISO Listing	\$51.04
Total - Checks for payment	\$1,598.43
Balance as of 12/31/13	\$148,379.12
New Balance	\$146,780.69

Elect New Chair and Vice Chair – Glen Ahmann reported that each year the Board elects a new Chairman and Vice Chairman. Drew Rusnak made a motion to elect Mike McHugh as Chairman and Glen Ahmann as Vice Chairman. The motion was seconded by Pat Frost. The motion passed. Drew thanked Glen and Mike for all of their work on the Board.

### Adjournment

Meeting adjourned at 6:49 p.m.

### Items for next regular meeting agenda:

Discuss/Approve MD&A for Audit  
Mid Year Budget Review

Next Regular Meeting: Feb. 4, 2014

Jan Bellinger – Secretary

# TCVFD ACIVITY REPORT FOR DECEMBER 2013

**Fire**                      **Total =0**

## Coffee Creek – 0

# Trinity Center –0

**CM-LFE-LC -0**

**Medicals** **Total =1**

# Trinity Center –0

## Coffee Creek- 1

**CM-LFE-LC - 0**

**Vehicle Accident- Total =1**

### Trinity Center-1 (FEAT responded with 4)

## Coffee Creek -0

**CM-LFE-LC – 0**

**Public Assist-                      Total =2**

## Trinity Center- 0

## Coffee Creek - 2

**Out of area - 0**

**Trainings – Total =2**

## Fire -2

**Workday also at TC fire hall -1**

**TOTAL EVENTS** 7