

# TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

June 4, 2013

The meeting was called to order by Glen Ahmann at 6:29 p.m. Other members present: Mike McHugh, Drew Rusnak, Virginia Allin and Dewey Baird. 4 members of the public were also present.

## Announcements

None

Minutes of the last meeting were posted on the web site and were available at the meeting. It was moved by Dewey Baird that the minutes be accepted as written. It was seconded by Drew Rusnak. The minutes were accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read. Linda Magni reported that the balance includes the proceeds from the yard sale. The first deposit from the appeals letter was \$5500.00. A second deposit will be made tomorrow for \$5100.00

## Unfinished Business

Approve Budget for 2013/2014 –Copies of the budget were available at the meeting. Glen Ahmann reported that the figures have been updated with the figures from May and the bills to pay for June. Glen explained that the only material change that was made is under Fixed Assets. The funds for the Fire Hydrants that have been in the budget for the last couple of years have not been used. There is an increase for next year to try and repair/replace more hydrants to catch up from prior years. On the Revenue side the figures are about the same as last year. This means that the expenditures are greater than the revenue by about \$7000.00. Glen reported that the budget does not include funds to replace the ambulance. Mike McHugh asked about the matching funds for the Cal Fire Grants. Glen will add \$3000.00 to the revenue under Special Revenue for the Grant money that should be reimbursed from Cal Fire. After some discussion a motion was made by Dewey Baird that the budget be accepted with the addition of the \$3000.00 in Special Revenues. The motion was seconded by Virginia Allin. The motion passed.

## Communications & Director Reports

None

## Public Comment

Jan Bellinger read a letter received from Marylou Razzeto requesting the CSD pay for the Fire Dept. to have air craft foam put on the rig that is designed to carry it and thanked everyone for their time and serving the community. After some discussion it was determined that this item should be brought up to the Fire Chief. Mike McHugh and Martie Mullen will bring this up to Ken Rieke. The CSD would pay for the expense if the Fire Dept. decides it is needed.

### New Business

Discuss Upcoming Election Requirements and Approve Resolution – Jan Bellinger reported that, per the County, there are three 4 year Director Positions and one 2 year Director Position that expired this year. A resolution needs to be turned in to the County to put these positions on the ballot in November to fill the positions. The paper work is due back to the County by July 3, 2013. The dates for incumbents to file are July 15, 2013 – Aug. 9, 2013. If no incumbents file during that period the filing period is extended to Aug. 14, 2013 for the public to file. Glen Ahmann read the resolution. It was decided by the Board that the candidates would pay for their own statements if they wish to file one. After some discussion a motion was made by Mike McHugh to approve resolution number 2013-01 and submit the openings to the County for general election as stated in the resolution. The motion was seconded by Drew Rusnak. The motion passed unanimously. Jan Bellinger will fill out the forms and return them to the County.

Discuss Support Funding TC VFD Ambulance – Mike McHugh reported that the Board and the Fire Dept. have been talking about the need to replace the ambulance. The Fire Dept. has stepped up its efforts to find one. The question has come up regarding if an ambulance is found how will it be funded? The Dept. needs to be in a position to purchase an ambulance should one be found. A replacement ambulance could cost between \$40,000.00-\$70,000.00. Some ideas have been discussed such as the Fire Dept. pay half and the CSD pay half. Another idea is for fund raising efforts to raise the money to pay off the ambulance. The last few fund raising letters have stated the need to replace the ambulance. Another idea that has been discussed is for the CSD to get a line of credit to pay for it. Mike suggests a plan be put together for how to pay for an ambulance so that when one is found it can be purchased immediately so an opportunity is not missed. Should an ambulance be found and the Board need to write a check a special meeting would be held to approve it. Glen Ahmann suggested a line of credit may be a good way to go, even for if it is not for the full cost of the ambulance. This would allow a reserve for the CSD account as well as the Fire Dept. in the event another large expense should come up. Mike suggested that he and Glen Ahmann investigate getting a line of credit with some of the local banks. The Board all agreed that if an ambulance is found a special meeting will be held to approve paying for it. Fund raising would be done to pay back the cost. Glen and Mike will bring their finding on the line of credit back to the Board.

Dewey Baird reported that at the last fund raising pancake breakfast he noticed all of the hard work the volunteers were doing. He acknowledged and appreciates all they do to help the Fire Dept. with the different fund raising events.

Glen Ahmann added that he noticed and appreciates the amount of volunteers and hours they put in at the yard sale as well.

Billie Higgs reported that Wyatt Ribarich weed whipped around the Fire Dept.

### Fire Dept. Report

Martie Mullen read the Fire Dept. report (attached). There were copies of the report available at

the meeting. Martie voiced her appreciation for Coffee Creek VFD's response to the Trinity Center calls when they were short staffed. She also appreciates Glen Ahmann responding to calls again after his surgery.

Martie reported that Jim Hienig passed his national EMT. He is still working with NorCal so he can respond as an EMT. He had also been accepted for Paramedic class in Eureka.

Glen Ahmann thanked Martie for her response to all of the calls while the Dept. was short handed.

### Bills for Payment

The list of bills to be paid was made available. Jan Bellinger reported that there are a number of large bills due to the Cal Fire Grant items, hydrant repairs and vehicle repairs. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Dewey Baird. The motion passed that the following bills be paid:

#### **Regular Expenses**

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$60.86
Trinity PUD- Street Lights-includes drought relief surcharge	\$157.45
TDS Telecom-Telephone	\$52.67
Jan Bellinger-Salary	\$350.00

#### **Special Expenses**

Robert Bryant-Imaginations-Printed Forms	\$48.38
Fred Maddox-Repair 1123-Air Lead/1111 Suction Valve-Head Gasket	\$3,166.25
LN Curtis-Operator Belts	\$342.51
LN Curtis-Wildland Coats & Pants	\$3,284.32
LN Curtis-Goggles/HS2 Filters/Earplugs	\$810.98
LN Curtis-Replacement Earplugs	\$35.48
LN Curtis-Credit for Returned Earplugs/Freight	-\$80.58
Golden State Risk Management-Insurance	\$7,972.00
Swissphone-Pro Charger/Antenna	\$103.86
Heiman-Wildland Boots	\$264.45
Ken Rieke-Replace Fire Hydrant-Azalea	\$4,768.41
RWS Services-Kenwood Programming Cable	\$170.39
Total - Checks for payment	\$21,507.43
Balance as of 5/31/13 Includes \$21531.02 Property Tax Income	\$194,031.55
New Balance	\$172,524.12

### Adjournment

Meeting adjourned at 7:25 p.m.

