

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

Feb. 5, 2013

The meeting was called to order by Mike McHugh at 6:30 p.m. Other members present: Glen Ahmann, Virginia Allin and Drew Rusnak. Dewey Baird was absent. 6 members of the public were also present.

Announcements

Mike McHugh announced that Director Baird was sick and would not be able to attend the meeting.

Elect New Chair and Vice Chair-Mike McHugh reported that a new Chair and Vice Chair need to be elected. Virginia Allin made a motion to elect Glen Ahmann as the new Chairman. The motion was seconded by Drew Rusnak. The motion passed. Drew Rusnak made a motion to elect Mike McHugh as the Vice Chair. The motion was seconded by Virginia Allin. The motion passed. Virginia thanked Mike and Glen for their service.

Minutes of the last meeting were posted on the web site and were available at the meeting. Glen Ahmann thanked Kelli Gant for filling in for Jan Bellinger in her absence. Glen noted that under item 3, reports, the balance was left out. He requested the CSD account balance be inserted into the minutes. Also a correction is needed under item 7, New Business, in the third paragraph it says the MD&A will be submitted to the *County*. It should be changed to *Auditor*. It was moved by Mike McHugh that the minutes be accepted as written and amended. It was seconded by Drew Rusnak. The minutes were accepted as written and amended. The corrected minutes will be posted on the web site.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was not available and the balance will be updated when Linda Magni returns.

TCVFD Auxiliary Financial report was not available and the balance will be updated when Linda Magni returns.

Unfinished Business

Discuss/Accept the Board MD&A and financial audit-Glen Ahmann reported that at the last meeting the audit report had been received from Blomberg & Griffin. The County has closed the books and the final figures have been provided to Blomberg & Griffin. The new figures have been incorporated into the audit report and the report has been finalized.

The CSD has received bond copies of the report. There are copies available for the public to review. A copy will also be available on the web site.

Glen reviewed the MD&A. There are copies available for the public. Glen explained that the annual audit does not get approved, it is accepted. The MD&A needs to be approved. Mike McHugh made a motion to accept and approve the MD&A as written and presented. Virginia Allin seconded the motion. The motion passed.

Drew Rusnak made a motion to accept the Audit Report. Mike McHugh seconded the motion. The motion passed.

Glen also reported that there is an active search for someone to take over the Fire Hall expansion project.

Update ISO Audit – Ken Rieke reported the ISO items have been on hold due to the weather. The pump test will resume when the weather will permit.

Communications & Director Reports

Jan Bellinger reported that the annual Encroachment Permit has been received. There is no action or money required. The form needs to be signed and returned.

Letter from Robert L. Dennis CPA request for proposal for annual audit-Jan Bellinger reported that a letter from Robert L. Dennis CPA requesting to be considered for a proposal for the annual audit.

GSRMA 2012 Annual Report-Jan Bellinger reported that the GSRMA 2012 Annual Report has been received. It is available is anyone would like to look at it.

Letter from Peckham & McKenney inviting interest in position of their General Manager-Jan Bellinger reported that a letter inviting interest in position of their General Manager was received. If anyone is interested contact Jan.

Public Comment

Luke Lucas noted that the Con Crews came out and dug out some of the fire hydrants during the snow. He reported that Covington was not done. Glen reported that the Knolls were not done either. Only Trinity Center was done. This was not a requested service and there was no charge. It was suggested that a “Thank You” be sent to them along with a request to more work in the area.

New Business

Mid year financial budget review-Glen Ahmann reported that each year there is a mid year review to see how the expenditures are doing against the budget. There are spread sheets on the budget available to the public. Glen reviewed the spread sheet. Some accounts are over and some are under. Overall the CSD is under budget.

Fire Dept. Report

Ken Rieke read the Fire Dept. report (attached). There were copies of the report available at the meeting.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Mike McHugh. The motion passed that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall	\$72.08
Trinity PUD- Street Lights	\$139.80
TDS Telecom-Telephone	\$51.59
Jan Bellinger-Salary	\$350.00
Northwestern Propane-1/8/13 & 1/22/13	\$639.99

Special Expenses

Jan Bellinger-Stamps	\$45.00
NTLIA-IOOF Hal Rental-Feb. 2013-Aug. 2013	\$108.00
Trinity County Fire Chiefs' Assoc.-Annual Dues for 2013	\$25.00
L.N. Curtis-Hose-Batteries	\$634.80
Verizon-Annual Phone Book Listing Fee	\$52.95
Robert Bryant-Vert. File	\$116.63
Steve Renten-Clip Boards-Extrication Cert.-Shipping for Pager-Flashlights	\$153.96
Trinity Hospital-Restock 306	\$12.01
RWS Services-Kenwood Radio	\$568.02
WW Manufacturing Co-Cups	\$134.16
Total - Checks for payment	\$3,103.99
Balance as of 1/31/13	* \$183,452.66
New Balance	\$180,348.67

*Includes \$32165.72 Deposits from 12/12 & 1/13

Adjournment

Meeting adjourned at 6:58 p.m.

Items for next meeting agenda:

ISO Update

Next Meeting: March 5, 2013

Jan Bellinger – Secretary

TCVFD ACIVITY REPORT FOR JANUARY 2013

Fire Total =0

Coffee Creek – 0

Trinity Center –0

CM-LFE-LC -0

Medicals Total =2

Coffee Creek – 0

Trinity Center –1

CM-LFE-LC -1 Lake Forest

Vehicle Accident- Total =0

Coffee Creek -0

Trinity Center-0

CM-LFE-LC – 0

Other- Total =1

Public Assist TC

Trainings – Total =3

Fire -2

Medical-1

TOTAL EVENTS = 6