

# TRINITY CENTER COMMUNITY SERVICES DISTRICT

## BOARD OF DIRECTORS MEETING

Monthly Meeting  
Dec. 4, 2012

Board Present: Mike McHugh, Glen Ahmann, and Drew Rusnak  
Absent directors: Dewey Baird and Virginia Allin  
Also Absent: Jan Bellinger, secretary/treasurer  
Others present: 3 members of the public, TCCSD general manager, and TCVFD assistant fire chief

1. Chairman McHugh called the meeting to order at 6:40pm
2. Approval of the Past Minutes

Minutes were presented from the Nov 6, 2012 regular meeting and Nov 28 special meeting. Director Ahmann motioned to approve the minutes. With a second from Director Rusnak, the motion passed.

3. Reports

Director McHugh presented the District account balance. CSD and VFD financial reports are not available due to the treasurer's absence.

4. Unfinished Business

- Grants: Director McHugh reported that at the special meeting of the board on Nov 28, the TCCSD accepted a \$6,000 matching grant from CalFire for wildland safety gear
- ISO: The District's rating has not changed and remains 5/9. The District sent a progress report and improvement plan to ISO in November. A lot of progress has been made in the VFD to enhance processes and training.
- Harassment in the Workplace Policy: Director McHugh presented a new Harassment policy to conform to government requirements. Each District employee must sign a copy of the policy to prove that they have received the information. Director Ahmann motioned to approve the policy. With a second from Director Rusnak, the motion passed

5. Communications and Director Reports

The District has been asked to comment on an application for a Planning Department permit by a property owner in Trinity Lake Knolls, 140 North Lakeview, for a garage in R1 zoning. The property owner has been coordinating with the local water company. There is hydrant coverage. The Board determined that no comment is needed.

6. Public Comment

- RCD is open to working on a fuel reduction plan for land north of KOA. A NEPA study is required and the USFS Fuels Management group estimates that it will take 1.5yrs to complete the study.
- The Board might want to investigate purchasing District diesel from the General Store
- Thank you for the TCVFD's work on the ISO review
- How are the TCVFD fire fighters dealing with the ISO requirement to reposition equipment onto different trucks? The VFD team has had no problems with the changes due to weekly training exercises.

7. New Business

- Next Meeting Date: Due to the New Year's holiday, the next Board meeting will be on Thursday Jan 3 at 6:30pm.

8. Fire Department Report

Assistant Chief Martie Mullen presented the TCVFD report for November.

9. Bill To Pay

Director Ahmann motioned to approve paying the bills presented. With a second from Director Rusnak, the motion passed

**Regular Expenses**

Trinity PUD- Street Lights & Fire Hall	\$178.01
TDS Telecom-Telephone	\$51.18
Jan Bellinger-Salary	\$350.00
Trinity County DOT (fuel)	\$287.93

**Special Expenses**

(None)

Total - Checks for payment	\$867.12
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10. Adjournment

Meeting adjourned at 7:14pm

Respectfully submitted by Kelli Gant, acting secretary.

# TCVFD ACIVITY REPORT FOR NOVEMBER 2012

**Fire** **Total = 0**

## Coffee Creek – 0

Trinity Center –0

CM-LFE-LC -0

**Medicals** **Total = 3**

Coffee Creek – 1

Trinity Center -2

CM-LFE-LC -0

**Vehicle Accident      Total = 0**

Coffee Creek -0

Trinity Center-0

CM-LFE-LC – 0

**Trainings**                      **Total = 3**

Fire – 2

Medical – 1

**TOTAL EVENTS = 6**