

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

Sept. 6, 2011

The meeting was called to order by Mike McHugh at 6:32 p.m. Other members present: Glen Ahmann, Virginia Allin, and Hal Pflueger. Dewey Baird was absent. 7 members of the public were also present.

Minutes of the meeting were posted on the web site and were available at the meeting. It was moved by Virginia Allin that the minutes be accepted as written. It was seconded by Hal Pflueger. Glen Ahmann abstained because he was not present at the last meeting. The minutes were accepted as written.

CSD Financial report was passed out and the balance was read.

TCVFD Financial reports were passed out and the balances were read. Linda Magni said the Fire Dept. balance was before the pancake breakfast funds have been deposited. The breakfast raised about \$2100.00 for the Fire Dept.

Unfinished Business

New Fire House Building Committee report - Fire House Construction Project –Dewey Baird was absent. Mike McHugh reported that Dewey did provide an energy analysis update spreadsheet. This is an update from the Power Point presentation by Don Mullen a few months ago. There is no action required at this time.

Discuss ISO Audit-Mike McHugh reported that he received a report from the General Manager Luke Lucas stating we are still waiting for feedback from Mark Bronson of the ISO team regarding the pre-audit packet that was sent in after the last meeting. Mike reported that after feedback is received from Mark a visit will be scheduled to see where the Fire Dept. stands on the audit.

Discuss Agency to use for Annual Audit-Glen Ahmann reported that Jan Bellinger had sent out four Request for Proposal (RFP) letters. The Board has received paper responses back from three of the agencies. Jan called the forth and they said they could not provide services this year. Two of the agencies provided a bid and one was a no bid. The two agencies that provided bids were Emerald CPA, which is the partners who took over Gregor Prof., and Bloomberg & Griffin, who have sent letters for the last couple of years requesting a chance to prepare the CSD annual audit. Glen reported that Emerald CPA's bid is \$2950.00 which is \$1000.00 more than Gregor from the previous years. Bloomberg & Griffin's bid is \$1875.00. They also included a price break if a 3-5 year commitment is given. Glen has read through the proposals and sees no reason to spend the extra money for Emerald CPA and explained that there are a couple of other considerations. Emerald CPA is located in Oregon and includes the people who have been performing the annual audit for quite a few years. Bloomberg & Griffin are located in Stockton CA. and it may be a good idea to change agencies once in a while. Glen recommends the Board use Bloomberg & Griffin for this years annual audit. After some discussion Glen Ahmann made a motion to engage Bloomberg & Griffin Accountancy Corp. to perform the CSD annual audit ending June 30, 2011 and for the next two years with an option for the subsequent two years. The motion was seconded by Hal Pflueger. The motion passed unanimously.

Communications

Jan Bellinger reported that a letter was just received from GSRMA regarding a data collection and verification packet that is due by Sept. 15, 2011. This is information regarding the value of the Fire Dept. vehicles, property, employee information as well as other information. Mike McHugh volunteered to work with the Fire Chief and the General Manager to complete the packet and get it mailed back by Sept. 15, 2011.

Public Comment

Mike McHugh reported that Steve Renten has submitted an application for a FEMA grant for a new ambulance. He is awaiting a response.

Mike also reported that Bill Chambers', formerly a County Supervisor, Board of Reclamation employee and Fire Dept. personnel, wife passed away Sunday. A service will be held Friday at 2:00pm at the church in Lewiston.

Virginia Allin wanted to remind everyone that there is still a month left of summer to enjoy all of the outdoor activities such as hiking, boating and fishing that this area has to offer.

Martie Mullen wanted to thank everyone who helped with the pancake breakfast fund raiser for the Fire Dept. Mike added that the Fire House dedication to Dick Hamilton was very well attended and a great success also. Ken Rieke reported that 38 people donated blood at the blood drive that weekend also. There were 10 more people who wanted to donate but were unable too. The Blood Source was very pleased with the response and said that they would like to come up again for another drive in the future. Ken reported that Mary Hamilton wanted to thank everyone for the celebration in Dick's honor. Glen Ahmann reported that he has been following the State Response Area Fee that has been purposed. The CSDA sent a newsletter with links to a map locator to identify areas that are in the State Response Areas that will be affected by the fees. Glen reported that the map shows the Trinity Center area is in the State Response Area even though the Federal and State agencies have agreed that the Federal agencies will respond to the Trinity Center Areas. The Forest Service has always been the Incident Command for wild fires in this area. If you would like the web site for the map give Glen a call and he will forward the link to you. Mike reported that Judy Pflueger said the County Board of Supervisors is or will be working on this issue and if protests should be filed. Hal Pflueger reported that a protest has already been filed. Kelli Gant reported that Doug LaMalfa and Jim Neilson have entered bills to rescind the State Response Area Fee. Virginia Allin reported that she received an e-mail from Judy saying to please contact your legislature regarding the bill to rescind it.

New Business

Discuss/Approve Request for Comments from Trinity County Planning Dept. for Use Permit-Mike McHugh reported that a Request for Comments from Trinity County Planning Dept. for Use Permit was received for a storage/accessory building in Ridgeville. Mike asked the Fire Chief if he had seen the request and had any comments on it. Ken reported that he sees no problem with it and has already sent his response in. Glen Ahmann made a motion that the request be sent back with a "no comment" from the CSD. Virginia Allin seconded the motion. The motion passed.

Discuss/Appoint or Sign Proxy for TC Mutual Water Comp. annual meeting-Mike McHugh reported that he would be attending the meeting and the Board of Directors elections was the only item on the agenda that he is aware of. Glen Ahmann suggested that since Mike would be attending the meeting that the Board proxy it's votes to Mike. Mike accepted.

Discuss/Approve Winter-Wise Propane Price-Cap Plan from Northwestern Propane-Mike McHugh reported that for a \$60.00 fee the Board can lock in a price of \$2.98/gal for the winter season. Mike explained that the CSD already receives a discounted rate as a government agency. The Board jointed the Price-Cap program last year and did not come out ahead. Dewey Baird had reported in a prior meeting that it cost the Board \$40.00 for the plan and did not suggest the Board join it this year. Luke Lucas reported that Dewey had called him before the meeting and strongly suggests the Board does not participate in this program this year. Dewey did recommend that the citizens of the community may want to look into this to save money. Mike reported that the deadline to join the program is Sept. 30, 2011. All were in favor of not joining the program this year.

Fire Dept. Report

Ken Rieke passed out and read the monthly report (see attached)

Glen Ahmann suggested that since last year no hydrants were replaced and while there was still some good weather this year that two hydrants be replaced/rebuilt. Ken reported that one hydrant has been replaced this year already. Ken reported that they are holding the second hydrant because they are working on the water main in case a hydrant needs to be replaced while working on that project one will be available.

Luke Lucas reported that Howard Covington has finished putting stripes on the fire hydrants in Covington.

There was some discussion regarding the clearing of snow around the fire hydrants during the winter. The use of using County/State Con Crews was mentioned as well as putting together a citizens group of volunteers to remove snow and clear around the hydrants.

Bills for Payment

The list of bills to be paid was passed out. Mike explained that the bill to Rieke's Construction for the hydrants is for the parts only. A community member paid for the labor to install the hydrant that has already been installed. Mike explained that he submitted an expense report for items he has gotten over the summer. The bill to him is for 911 numbers and signs and the frames for Dick Hamilton's certificates. Mike also explained that over the summer the Fire Dept. has been working on inspecting and testing the batteries on the rigs. All were found to be old, some original, and some would not hold a charge and were in need of replacing. Glen explained that the roofing material will be stored by Ken until it is decided what will be done with the Fire House. After some discussion a motion was made by Glen Ahmann that the list of bills be paid as stated. The motion was seconded by Virginia Allin. The motion passed that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall	\$70.29
Trinity PUD- Street Lights	\$140.58
TDS Telecom-Telephone	\$52.49
Jan Bellinger-Salary	\$350.00

Special Expenses

Trinity County Solid Waste-Dump Fee	\$8.60
Tina Wood-Fire Hall Cleaning-April-Aug.-11.5 Hours	\$172.50
Rieke's Construction-2 Fire Hydrants-Parts Only	\$6,292.63
Rieke's Construction-Roofing Material for Fire House Roof	\$505.96
Rieke's Construction-Batteries for Eng. 1134/1111/1123	\$948.14

Mike McHugh-911 sign/911 numbers-Frames for Chief Hamilton Cert.	\$112.39
Total - Checks for payment	\$8,653.58
New Balance	\$141,028.17

Adjournment

Meeting adjourned at 7:07 p.m.

Items for next meeting agenda:

New Fire House Building Committee report
Discuss ISO Audit

Next Meeting: Oct. 4, 2011

Jan Bellinger – Secretary

Amended

TCVFD ACIVITY REPORT FOR AUGUST 2011

Fire

Trinity Center –1

Medicals

Coffee Creek – 1

Trinity Center – 3

Traffic collision/Motor Vehicle Accident

CM-LFE-LC – 1

1 Out of district calls cancelled

Trainings – 3

Total events – 9