

# TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

## Regular Meeting

Jan. 4, 2011

The meeting was called to order by Glen Ahmann at 6:33 p.m. Other members present: Virginia Allin, Hal Pflueger and Mike McHugh. Dewey Baird was absent. 29 members of the public were also present.

Minutes of the last regular meeting and the special meeting were passed out. It was moved by Hal Pflueger that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were accepted.

CSD Financial report was passed out and the balance was read. Glen reported the CSD balance does not include the \$4300.00 for the monitor parts because the invoice has not been received. The invoice for \$925.08 for the Tech. to do the repair is included.

TCVFD Financial reports were passed out and the balances were read.

### Unfinished Business

New Fire House Building Committee report - Fire House Construction Project – Glen Ahmann read the report in Dewey Baird's absence. The first item is the installation of the 911 phone which is scheduled for this week. Bill Cortez, a former telephone employee, is going to help with the installation and testing of the phone. Glen reported that the phone, which is especially needed now with the removal of the pay phone at the Yellow Jacket, had been approved and purchased in prior month's business.

The second item is the signage for the emergency phone. Coffee Creek VFD has requested to be included in the request to Cal-Trans and the County for our signage program. The current status hinges first on Cal-Trans approval. The local contact says he can probably get local authorization to install signs for both departments on Hwy 3. Given Cal-Trans approval, the County must install "Trail Blazer" signs from Hwy 3 to each VFD before Cal-Trans can install the Hwy 3 signs. The installation of the "Trail Blazer" signs will trigger the Cal-Trans signage installation. When Cal-Trans grants approval Dewey will meet with them and the County to establish the sign locations. Rather than the fire truck signs shown at the last CSD meeting Cal-Trans suggested a sign with a white phone with 911 and an arrow or distance language on blue back ground. The County will support this modification. The third item is the fire house roof repair. Rieke construction will remove the siren from the roof as soon as weather permits to fulfill the CSD agreement with the neighbor to remove the trees.

Annexation Committee report – Mike McHugh reported that this will be the last annexation report. The certificate of completion was filed on Dec. 21, 2010. The new district boundary map is posted on the back wall. The certificate of completion and other documents are posted on the web site. Mike thanked the public for their support. Mike also thanked the committee who worked on the project: Mary Hamilton, Mike Mayo, Hal Mathis, Luke Lucas and Dean Tacket from the public and Virginia Allin from the Board. He also thanked everyone involved in the fund raising efforts. The annexation cost was about \$8000.00 and none of the money came out of the district funds. \$1000.00 of the cost came from an SPI donation. Glen Ahmann also thanked the committee as well as Kelli Gant for all of their time and work on all of the paperwork.

Usage of County Fuel Supply – Glen Ahmann explained that with the Jaktri Market not providing fuel there is a need to make arrangements with the County to purchase fuel from the County Yard. Glen read from Dewey Baird's report that he has been talking to DJ Fullerton from the County and is awaiting the Trinity County Road Department's contract letter and notification of the County Yard site meeting. This action should have been concluded the week of Dec. 20, 2010 and then Dec. 27, 2010. Apparently Christmas leave has caused some delay.

AT&T Quit Claim Deed letter – Discuss/approve processing of Quit Claim deed proposed by AT&T (formerly Edge Wireless LLC) regarding canceling their rights to use of the antenna structure at the fire house – Glen Ahmann gave a summary of the lease agreement with Edge Wireless, now AT&T. The quit claim deed gives the CSD all of the rights to the tower back and relinquishes AT&T from any rights they might have had through the lease. It was agreed at the last meeting to have legal counsel look at the documents before they are signed and returned to AT&T. Glen has contacted and sent the paper work to CSDA for their legal counsel to review. CSDA offers one hour of free legal counsel as part of our membership benefits, which will hopefully cover this review. CSDA should have a response within 2 weeks.

### Communications

Letter from State Controller - Jan Bellinger reported a voucher from the State Controller was received with a zero balance for the Open meeting/Brown Act reimbursement. Jan will call to ask about it. Glen Ahmann explained the Open meeting/Brown Act reimbursement program. It is to reimburse organizations like the CSD which are bound by the Brown Act and that the State is required by legislation to reimburse them for the extra cost of following Brown Act requirements.

Certificate of Completion for the annexation – Jan Bellinger reported that the original certificate has been received after being filed with the County.

### Public Comment

Billie Higgs thanked everyone for the efforts with the different fund raisers. It was truly a community effort. Mike McHugh thanked those who organized the potluck. Glen Ahmann feels the annexation activity has brought the overall community together. Mary Hamilton reported that she enjoyed meeting and getting to know new people from the annexation areas that she did not really know before this. She also welcomed them to the district.

Kelli Gant reported that FEMA has a grant available for fire safety education. The application has to be turned in by Feb.4, 2011. She requested anyone with ideas from the community involving tourist education about fire prevention to let them know they are in a wild fire area including signage, a fire prevention kiosk with fire safe information, a fire safe garden or picnic area for the community please contact her. Wyatt Ribarich reported that he attended the Fire Chief Assoc. meeting. He reported that Larry Mastermen with Trinity County Office of Emergency Services said there is some extra grant money for disaster preparedness available on a first come first serve basis on competitive bidding that must be submitted by the County. Wyatt suggested Kelli talk to Larry as soon as possible. Wyatt said since funding is an issue for the Fire Dept. he thought he would help and present an idea to the Board. Wyatt presented the Board with a lottery ticket.

### New Business

Discuss/decide how to allocate the funds that were designated for the annexation that were not used – Mike McHugh reported that is about \$2200.00 left in the annexation account. At the last meeting it was suggested by a Covington resident that the funds be held for eventual action to stage a fire truck in

the annexed area; however no specific proposal has been made. Mike asked to continue this item until he has more input before he makes any recommendations. John Scott suggested the money be kept in a separate fund that can be donated to for the annexation area. Virginia Allin has a concern about having a separate annexation building fund verses one building fund. Instead of starting off with a two tier community, since we are now one community there should be one building fund. If the Board or fire dept. makes a decision to put a building in the annexed areas it would be a total community effort to raise the money. Glen reminded everyone that throughout the annexation process it was made clear that there was no guarantee that there would be fire house put in that area. When the fire dept. or Board comes to that point where a fire house may be added there will be fund raising set up for the entire community to contribute to. There is a concern that if there is a separate fund set aside for the annexed areas that it would take away from the donations to the operating costs of the fire dept. as a whole which serves the entire district.

Hal Mathis reported that the annexed areas have just been accepted and become part of this community and now is not the time to start separating it out. This will be put on next months agenda.

Glen reported that there is still a need for volunteers for the fire dept.

Wyatt Ribarich reported that there is a new volunteer from the annexed area. Luke Lucas has volunteered to be the General Manager. Glen welcomed Luke. Luke Lucas reported that he will be the liaison between Ken Rieke, the new Fire Chief and the Board.

Resolution 2011-01– Discuss/approve resolution recognizing Roger Chatterton’s service – Mike McHugh read the resolution honoring General Manager and Chief Chatterton. Mike McHugh made a motion to adopt resolution 2011-01. The motion was seconded by Hal Pflueger. The motion passed unanimously. Glen Ahmann presented the framed resolution to Roger.

#### Fire Dept. Report

Roger Chatterton - Roger passed out and read the monthly report and the year end report (see attached).

The list of bills to be paid was passed out. Hal Pflueger commented on the cost of propane. There was some discussion about making it a future project to make the fire house more fuel efficient. Glen reported that Roger Chatterton returned some items to L.N. Curtis and a credit has been issued. Glen Ahmann inquired if a check would be issued. Jan Bellinger reported that the credit would probably be used. If it is not used in a timely manor Jan will call for a check to be issued. After some discussion a motion was made by Hal Pflueger that the list of bills be paid as stated. The motion was seconded by Virginia Allin. The motion passed that the following bills be paid:

#### Bills for Payment

##### **Regular Expenses**

Trinity PUD- Electric-Fire Hall	\$39.21
Trinity PUD- Street Lights	\$149.27
TDS Telecom-Telephone	\$50.28
Jan Bellinger-Salary	\$350.00
Roger Chatterton-Travel	\$50.00

##### **Special Expenses**

Jaktri Market-Fuel	\$139.28
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Northwestern Propane	\$560.55
Jan Bellinger- Batteries	\$8.09
Roger Chatterton-Heating pads for monitor	\$12.15
Fred Maddox-Replace cord on ambulance	\$142.46
Trinity County Fire Chiefs Assoc.-Dues	\$25.00
CSDA-Membership	\$109.00
North State Engineering-Monitor repair	\$925.08
Roger Chatterton-Electrical Plug & Lock	\$22.17
L.N. Curtis-Hydraulic hose for JAWS	* \$982.34
L.N. Curtis-Credit for returned Hydraulic hose for JAWS	* -\$1,942.01
* Not included in totals	
Total - Checks for payment	\$2,582.54
Balance as of 12/31/10	\$116,460.15

### Adjournment

Meeting adjourned at 7:25 p.m.

### Items for next meeting agenda:

Elect new Chairman and vice Chairman

New Fire House Building Committee report

Usage of County Fuel supply-update on County

AT&T Quit Claim Deed letter-update on legal counsel advice

Discuss/decide how to allocate the funds that were designated for the annexation that were not used

Discuss/decide how to approach recruitment for the TC FVD

Next Meeting: Feb. 1, 2011

Jan Bellinger – Secretary

## **TCVFD REPORT FOR JAN 2011**

### **DECEMBER 2010 ACIVITY**

#### **Fire**

**Coffee Creek - 1**

#### **Medicals**

**Coffee Creek – 1**

**Trinity Center – 2**

## **CM-LFE-LC - 1**

**Traffic collision**

**Trinity Center – 1**

**Trainings – 2**

**Total responses - 8**

### **COFFEE CREEK VOLUNTEER FIRE DEPARTMENT TRINITY CENTER VOLUNTEER FIRE DEPARTMENT ANNUAL REPORT AND STATISTICS FOR 2010**

	<b>2010</b>	<b>2009</b>
<b>FIRES</b>	<b>8</b>	<b>5</b>
<b>MEDICALS</b>	<b>59</b>	<b>57</b>
<b>TRAFFIC COLLISIONS</b>	<b>6</b>	<b>12</b>
<b>MISC (incl FIREWATCH)</b>	<b>11</b>	<b>16</b>
<b>SEARCH &amp; RESCUE</b>	<b>2</b>	<b>1</b>
<b>TRAININGS</b>	<b>34</b>	<b>31</b>

**TOTAL EMERGENCY RESPONSES FOR 2010 = 87 (2009 = 75)**

**TOTAL RESPONSES FOR 2010 = 120 (2009 = 117)**

#### **CALL VOLUME BY AREA (emergency and applicable misc)**

	<b>2010</b>	<b>2009</b>
<b>Coffee Creek</b>	<b>25 (29%)</b>	<b>30 (33%)</b>
<b>Trinity Center</b>	<b>46 (53%)</b>	<b>45 (49%)</b>
<b>CM-LFE-LC</b>	<b>15 (18 %)</b>	<b>16 (18%)</b>
<b>Residents</b>	<b>56 (93%)</b>	<b>55 (71%)</b>
<b>Non-res</b>	<b>4 (7 %)</b>	<b>22 (29%)</b>
<b>Male</b>	<b>32 (53%)</b>	<b>Not tracked</b>
<b>Female</b>	<b>28 (47%)</b>	

In terms of overall activity, 2010 was consistent with 2009, which in turn was consistent with 2008. All of these are well off the pace of 2007 (107 emergency responses, 177 total responses). 2007 was the last heavy tourism year in the north lake area, which probably accounts for the difference in activity.

Fortunately wild land fire season was a non-issue locally as well as regionally.

There were two starts with any potential (one via lightning and one via negligence), both above Lake Forest Estates. CCVFD and TCVFD rendered mutual aid to USFS and both were rapidly extinguished.