

# TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

## Regular Meeting

Nov. 2, 2010

The meeting was called to order by Glen Ahmann at 6:33 p.m. Other members present: Dewey Baird, Virginia Allin and Hal Pflueger. Mike McHugh was absent. 10 members of the public were also present.

Minutes of the last meeting were passed out. It was moved by Dewey Baird that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were accepted.

CSD Financial report was handed out and the balance was read.

TCVFD Financial reports were handed out and the balances were read along with a spread sheet with the annexation account information.

Pat Forbes reported that \$24000.00 of the Auxiliary account is restricted for the building fund. Pat also reported that the appeals letters (request for donations) should be sent out this week. The new donations will be used to help purchase new fire hoses and the 911 phone for outside the fire house. The letter will also provide an update on what the Auxiliary and Fire Department have done over the last year.

### Unfinished Business

New Fire House Building Committee report - Fire House Construction Project – Dewey Baird reported that at the last meeting he had listed 5 or 6 items that had not been closed. Two are administrative; one is to re-write the grant narrative, another is to make a new budget for the construction of the new fire house with a new design leaving out everything except the first floor. The inspection and status of the heating system by Trinity Heating and Air was completed Oct. 27, 2010 for the bid price of \$215.00 even though they did some extra work.

Dewey reported that he received the letter back from Christine Siverts authorizing the removal of the pine tree on the border of her lot and the fire dept. lot, with the understanding that the siren on the fire house roof would be removed. Glen Ahmann read Christine's letter back to the CSD. Tomorrow morning Dewey and some volunteers will take down the chain link fence dividing the lots. Thursday morning Todd Watkins Tree Service will remove the 3 pine trees from the lots. He will chip the slash and remove it and cut the trunks in to rounds. Dewey will contact the Lions regarding turning the wood over to them for distribution to the community.

The fire house roof repair has been on hold pending the removal of the pine trees in case any roof damage should be incurred in the process of the tree removal.

There are two more unfinished items. One is the 911 phone. Dewey, Glen and Kelli Gant have been researching different options. Glen will discuss under new business items. The second item is if any permit will be required to repair the fire house roof and how much that may be. This is an item that Ken Rieke was working on and he is not present at the meeting tonight. This item will have to wait for information from Ken.

Annexation Committee report – Virginia Allin reported that at the LAFCo hearing was held Oct. 26<sup>th</sup>, 2010 and the annexation application passed. LAFCo commended the committee for their tremendous community out reach. The LAFCo Board was very impressed with the applications and Sphere of

Influence. There were about 40 people in attendance and many spoke in favor of the annexation. No one spoke against the annexation at this meeting. The vote was unanimous to approve the annexation and the Sphere of Influence. The next step will be the convening authority protest hearing which will be held in Trinity Center at the IOOF hall on Nov. 30<sup>th</sup>, 2010 at 4:00pm. John Jelich will preside over the hearing. This will be the final hearing on the annexation. It will take 25% of registered voters opposing to cause an election. This would mean 45-50 people in the annexation area or 80-90 people in the combined areas would have to oppose to send it to an election. They could also have a petition with 50% of the registered voters opposing the annexation, which would stop it. The Sphere of Influence was approved and includes the CSD retaining the authority to provide recreational services to the residences. This item was already in the SOI and it was decided to leave it in for the future consideration. At this time there is no plan to provide recreational services, however, with the North Trinity Lake Revitalization activity something may come up in the future with recreation services and the Board would be able to consider them. Glen added that in the future if the community decided to build a park, for example, it would require money, which would require a 2/3 vote for a parcel tax. There are no plans for anything like this at this time. Wyatt Ribarich added in Kelli Gant's absence that at the LAFCo hearing a lot of Kudos were given to Kelli for doing such a thorough job on the annexation application and the SOI. Glen added thanks to Kelli for all of the hours she put into the SOI. Glen explained that the SOI document is LAFCo's obligation to provide, however given their staffing shortage it was to our advantage to do it ourselves. Kelli was gracious enough to volunteer to head up this project. Glen thanked Mike, Kelli, Virginia and the entire committee for all of their work.

Appointment of General Manager – Glen Ahmman explained that at the last meeting the Board had requested that anyone interested in the GM position submit a letter or application listing their qualifications. There have been a few people who have expressed interest, but no one has submitted a letter. Due to lack of applicant qualification submittals, this subject will be postponed until the December meeting. Glen added that the GM and Fire Chief responsibilities may shift between the two positions as they work closely together so it would be a good idea to have Ken Rieke talk with the candidates to get an idea of what their skills are and how the responsibilities should be assigned. Glen reported that in the GM responsibility list it states that the GM has administrative responsibilities over the Volunteer Fire Dept. fund. This responsibility is shared between the Fire Chief and the GM. Neither the Chief or GM will control the Auxiliary fund.

### Communications

Letter from the State Controller regarding Local Government Compensation Reporting program-Glen explained that since the incident with the City of Bell there is more scrutiny and attention given to Special Districts and what the compensation structures are. Glen briefly read the letter explaining that the Board is required to go on line with the State and file a report disclosing how much money the Directors are making. This should not be too complicated since the Directors are volunteers and are not paid anything. Glen explained that even though the secretary position is compensated, it does not need to be reported since there is no W-2 form filed because it is not an employee position. The secretary position receives a 1009 form. Jan Bellinger will fill out the report.

### Public Comment

Wyatt Ribarich, on behalf of everyone in the annexation area, would like to acknowledge the work of the Board and everyone on the committee on their behalf and thank everyone for their support in this effort. He added that the annex area is aware that this was not a small project and has been a huge effort and that they appreciate the contributions of the Board members and committees on their behalf. Billie Higgs reported she was pleased to see so many people not only from the annex areas but also Trinity Center attend the LAFCo meeting in support of the annexation.

Dewey on behalf of himself and Linda thanked the Fire Chief and EMT's who responded to the call for an accident that he had. He reported that the Chief responded in 2 minutes and within 5 minutes he was loaded in the ambulance. He also had kudos for the ambulance service and the staff at Mercy hospital.

### New Business

Approve installing 911 phone at fire house and discuss new signage to show people where to go to report emergencies. Glen explained how the phone works. He explained that there is a splitter installed on the phone line. One line goes to the emergency phone and the other line goes to the regular phone inside the building. The emergency phone is programmed to only call 911 when picked up. No other calls can be made from that phone. Glen found that the phone the Coffee Creek VFD used is no longer available; however, Kelli Gant has found many other companies with this type of phone available with a wide range of costs. After some discussion the Board was in agreement that they should move forward with the 911 phone. The CSD will work with the VFD Auxiliary on this item. Dewey will also check with Caltrans regarding signage showing directions to the VFD and phone.

Discuss alternative sources to provide fuel for fire equipment-Glen Ahmann reported that after January 2011 the Jaktri Market will probably be closed and fuel will no longer be available there. Dewey Baird reported that he has started looking into what is required to have a fuel tank at the fire house. Dewey does not feel that this is a good option at this time given the small amount of fuel used. There are too many requirements that may impact residents as well. He feels the County yard may be a better solution. Dewey has called DJ Fullerton from the County and will talk to him this week. Roger Chatterton reported that he looked into getting fuel from the County yard a couple of years ago with the help of Judy Pflueger. At that time the County Public Works Director was not for the idea. It was decided at that time to purchase the fuel locally to help the local economy. Roger has spoken with Judy to get things moving again. Judy spoke with Rick Tippet and he said it would not be a problem; they just have to work out the details. They also need our usage which Dewey reported is about 30-60 gallons per month. Dewey will follow up on this and get the prices for diesel from the County Yard. In the mean time, Roger has set up an account at the Coffee Creek Country Store for fuel.

### Fire Dept. Report

Roger Chatterton - Roger passed out and read the report (see attached). Roger explained that one of the calls is listed under medical as well as SAR but only counted once in the total. He also reported that 4 of the 5 medical calls were very serious calls. Glen reported that on the SAR call the forest service also responded with much needed support. This call required repelling and 4 wheel drive vehicles.

### Bills for Payment

The list of bills to be paid was passed out. Roger Chatterton reported there would be some items returned to L.N. Curtis and a credit would be issued. It was agreed that these bills should be paid at this time. After some discussion a motion was made by Dewey Baird that the list of bills be paid as stated. The motion was seconded by Virginia Allin. The motion passed that the following bills be paid:

### **Regular Expenses**

Trinity PUD- Electric-Fire Hall	\$72.56
Trinity PUD- Street Lights	\$147.73
TDS Telecom-Telephone	\$50.34
Jan Bellinger-Salary& Postage	\$350.00

Roger Chatterton-Travel	\$50.00
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**Special Expenses**

Jaktri Market-Fuel	\$74.83
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L.N. Curtis-Hydraulic Fluid	\$115.10
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L.N. Curtis-Jaws service-Labor charge	\$818.15
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L.N. Curtis-Jaws hose	\$1,165.20
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TCLS-CPR Training	\$110.00
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*Ray Dibble Electronics-Radio Repair	\$226.11
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Amended - left off original list

Total - Checks for payment	\$3,180.02
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Balance as of 10/31/10	\$122,100.18
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New Balance	\$118,920.16
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Adjournment

Meeting adjourned at 7:25 p.m.

Items for next meeting agenda:

Building Committee report

Annexation Committee report

Approve installing 911 phone

Appointment of General Manager

Discuss alternative sources to provide fuel for fire equipment

Next Meeting: Dec. 7, 2010

Jan Bellinger – Secretary

# **TCVFD REPORT FOR NOV 2010**

## **OCTOBER ACIVITY**

### **Medicals**

**Coffee Creek – 3\***

**Trinity Center – 2**

### **SAR**

**Coffee Creek – 1\***

**Trainings – 3**

**Total responses = 8**

**\*One call was both an EMS and a SAR detail. Since it was a single detail it is logged in both categories but totaled as one.**