

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

July 6, 2010

The meeting was called to order by Glen Ahmann at 6:30 p.m. Other members present: Mike McHugh, Hal Pflueger, Virginia Allin and Dewey Baird. 8 members of the public were also present.

Glen explained that the agenda was going to be a little out of order at the request of the Fire Chief. Roger Chatterton is unable to stay for the entire meeting and the agenda items involving the fire department will be handled first.

Approve resolutions for CalFire property (Chatterton) – These resolutions make possible the loan of Federal Excess Personal Property to TCVFD should the need/opportunity occur in the future. Glen briefly read the resolutions. One is for incorporated fire departments and the other is for non-incorporated departments. It was determined that the TC VFD would fall under the incorporated resolution because they are in a community services district. Roger explained that CalFire is the intermediary agency for management distribution of all excess government property. Roger reported that he told CalFire that the TCVFD did not have any government surplus property and they requested the resolution be filled out anyway in the event that sometime in the next two year period the VFD should be in need of some surplus property they would already be in the system. Glen explained that there is no down side to this; it will just allow the fire department to acquire surplus property if needed in the next two years. After some discussion Dewey Baird made a motion to approve the resolution to allow the fire department to use surplus property from CalFire. The motion was seconded by Hal Pflueger. The motion passed.

Resurfacing at Fire Hall (Chatterton) – Authorize funds for routine driveway resurfacing in the near future. Roger reported that 2 years ago Jerry Brown resurfaced the fire department driveway. Roger explained how it is done in a two phase process. First it is pressure washed and the cracks are filled and then a coating is applied. The driveway is in need of resurfacing again. Roger recommended the Board approve resurfacing the driveway this summer to maintain the facility. Roger requested approval to spend up to \$750.00 to resurface the driveway. Mike McHugh made a motion that the Board approves spending up to \$750.00 to have Jerry Brown resurface the fire department driveway. Hal Pflueger seconded the motion. The motion passed.

Fire Dept. Report

Roger Chatterton - Roger passed out and read the report (see attached). Roger reported that to date this has been a very low call volume year.

Minutes of the last meeting were passed out. It was moved by Dewey Baird that the minutes be approved as written. It was seconded by Virginia Allin. The minutes were accepted as written.

TCVFD Financial reports were handed out and the balances were read. Mike McHugh inquired about the balance in the annexation account on the report. Linda Magni explained that there is no account number that shows the balance. It must be added/subtracted from the total liability/assets on the bottom of the sheet.

CSD Financial report was handed out and the balance was read.

Unfinished Business

New Fire House Building Committee report - Fire House Construction Project - Dewey reported that he made a trip to the Planning dept. regarding the use permit. Jeanie Bonamini was able to find the paperwork and the use permit has been received. The fire department has been declared/zoned a public facility. There are some conditions and approvals included with the permit relating to sewage, parking, ADA parking and others. Dewey will follow up on them and report back to the Board.

Dewey reported that three members of the project committee made a trip to the Ferndale and Fortuna fire departments and met with personnel from both departments. They took a tour of their new Ferndale annex across the street from their old fire house and the Fortuna main facility and a substation. They were able to gather a lot of information on the trip. Norma has made notes of the trip and they have been e-mailed to the Board members. There was a suggestion that since FEMA is not giving many grants for new construction that the committee applies for all grants available for mechanical equipment that could be installed in the present fire house and then possibly moved and used in a new facility. Dewey will look at the grant application and pull out all of the categories of equipment and see if there are any grants for equipment that the fire department can use. There is a concern that equipment purchased now may be obsolete or worn out by the time the new fire house is constructed. Norma Teagarden reported that while FEMA is not giving grants for new construction the Assistance to Fire Fighters Grant is giving grants for building modification that the fire department may be able to apply for. The project committee will check on this. Norma reported that when the Ferndale fire dept. built their new building they built the shell first with the intension of adding in what they needed when they could fund it through grant money or fund raising. Dewey reported that Tom Hollister sent the conceptual skeletal frame plans to two venders. There has been some communication; however there is nothing solid to report at this time.

Glen thanked the group that made the trip to Ferndale for their efforts and time.

Annexation Committee report - Mike reported that there is no new news on the annexation application. The committee is still waiting for news from LAFCo. Lennie Hengst reported that Billie Higgs of Covington had another yard sale and raised \$538.00 for the annexation project. Lennie also reported that Billie made phone calls to part time residents and raised about \$1000.00.

Wyatt Ribarich presented the Board members with name plaques from the people in the annexation areas as a thank you for their efforts with the annexation.

Communications

The letters from CSDA will be addressed under new business.

Received Use Permit from Planning Dept.-Dewey Baird already reported on this under unfinished business.

Memorandum from Trinity County Board of Supervisors regarding Conflict of Interest Code-Jan Bellinger will make copies of the current code and give to the Directors. The Board needs to determine if the code requires any changes and fill out a form to return to the Board of Supervisors. This item will be placed on the next meeting agenda.

Public Comment

Glen Ahmann voiced a concern as a fire fighter that the forces are being depleted and there is a need for new volunteers. He asked that if anyone knows someone who may be interested to encourage them to come forward. He reported that the fire department has lost a number of volunteers due to health

issues and they are very short handed. Glen spoke with Roger and there is a need for an awareness campaign.

New Business

Discuss/Approve removing pine trees from FD lot (Baird) – Dewey reported that Dick Hamilton continues to remind him that the pines tress on the lots are making a mess, especially on the roofs of the buildings. Dewey is encouraging the Board to give authorization to have the trees professionally removed and chip up the debris and leave the wood for the community. Dewey needs to obtain a new bid for the removal if 3 large pine trees. Dewey also needs to contact the owners of the neighboring property to notify them of the intent to remove the trees. Glen suggested this item be delayed until next month when Dewey has more information.

Dewey thanked Wyatt Ribarich for cleaning up the fire dept. lots again.

CSDA Issues (Ahmann) – Approve Vote for Board of Directors candidate, Discuss/approve vote on changes to CSDA by-laws, Discuss CSD Committee membership – Glen reported that the CSDA sent a number of letters this month. The first letter is proposing changes to their bylaws which require a vote by the CSD Board. Glen briefly read through the changes. One of the changes has to do with name changes regarding Independent Special District which will now be a regular voting member. Another change has to do with voting designee (who is authorized to vote for the Board). The CSD is supposed to have a resolution identifying who is authorized to vote for the CSD. The term of office is also being changed to coordinate with their annual conference to bring all CSDA committees to a calendar year. The choices for the Board are to vote for, against or not at all .There was some discussion. Glen will draft a resolution for the next meeting regarding who is authorized to vote. This item will be placed on the next meeting agenda. Mike McHugh made a motion to authorize the Chairman to submit at vote in favor of the bylaws changes. Virginia Allin seconded the motion. The motion passed.

The next item is voting on the CSDA board elections. Glen explained that there is only one candidate running for the position. Glen read the information on the candidate. The Board decided to abstain from voting on this position.

The last item is a letter from the CSDA requesting volunteers to join their committees. Glen read a list of the committees available to join. If anyone would like to join a committee they can contact Glen and he will provide them with the paperwork.

TCMWC System Upgrade (Ahmann) – Discuss/Decide if the CSD should oppose proposed upgrades to the TC Water System per request of Water System letter – Glen reported that the TCMWC sent out a letter if anyone is opposed to the proposed upgrades to the water system to send back. Glen briefly explained about the water meeting and the letter. The Board can send the letter back if they are opposed to the upgrade. After some discussion the Board decided they are not opposed to the TCMWC System Upgrade and will not return the letter.

Glen reported that the TCMWC is showing the TC VFD having one water share and the CSD having one water share. These should both be under CSD. Jan Bellinger will call to correct the problem.

Bills for Payment

The list of bills to be paid was passed out. After some discussion a motion was made by Hal Pflueger to pay the list of bills as stated. The motion was seconded by Dewey Baird. The motion passed that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall	\$108.08
Trinity PUD- Street Lights	\$147.73
TDS Telecom-Telephone	\$50.65
Jan Bellinger-Salary	\$350.00
Roger Chatterton-Travel	\$50.00

Special Expenses

Jaktri Market-Fuel	\$41.89
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Total - Checks for payment	\$748.35
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County Balance as of 6/30/10	\$126,604.31
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Includes Workers Comp. reimbursement of \$1785.71 from 6/10/10

Checks for payment	\$748.35
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New Balance	\$125,855.96
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Adjournment

Meeting adjourned at 7:34 p.m.

Items for next meeting agenda:

Building Committee report

Annexation Committee report

Conflict of Interest Code

Review Policies 105 & 108 on spending limits

Discuss/Approve removing pine trees from FD lot

Approve Resolution authorizing CSD Board member to vote for CSDA items

Next Meeting: Aug. 3, 2010

Jan Bellinger – Secretary

TCVFD Report for July 2010

Activity for June

Medicals

Trinity Center –1

CM-LFE-LC - 2

Trainings – 3 (one a work night)

Total responses = 6