

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

July 7, 2009

The meeting was called to order by Glen Ahmann at 6:33 p.m. Other members present: Hal Pflueger, Mike McHugh, and Dewey Baird and Virginia Allin. 9 members of the public and 2 guests (Alex Cousins & Pat Frost) were also present.

Minutes of the previous regular meeting and the special meeting were passed out. It was moved by Dewey Baird to accept the minutes as written and it was seconded by Hal Pflueger. Mike McHugh abstained from voting because he was not present at the June 22nd special meeting. The minutes were accepted.

CSD Financial report was handed out and the balance was read. TCVFD Financial reports were handed out and the balances were read. It was noted the balances have increased due to the fund raising efforts. Roger reported the BBQ brought in just over \$3500.00.

Glen Ahmann reported that the year end fiscal report will not be available until the middle of August. He also reported he has provided the County with the 2009/2010 budget. The monthly reports from the County will now show the income and expenses compared to the budget.

Unfinished Business

New Fire House Building Report- Dewey Baird reported the application for the lot merger has been granted. Two comments were received that will be looked into. The County Building Dept. did not find a permit for the metal building next to the fire house and the County Environmental Dept has concerns about the septic system. Dewey reported that in the past the new lot did not pass a perk test. Dewey and Dick Hamilton will do an informal perk test to evaluate the situation. They will look at an area closer to the old fire house where the existing septic could be expanded and Dewey will report back to the Board with the results.

There was some discussion regarding the existing metal building. The consensus was that there was a permit, but nobody was sure where to look for a copy of the document. Bill Beermann reported that Wyatt Paxton said the building was ok. A search will be done to find the permit.

Glen Ahmann needs to sign the papers for the lot merger and have them notarized and they will be sent back to the County.

The Project Building Committee has been meeting once a week to work on the Grant application information. The application is due Friday July 10th. At the special meeting on June 22nd the Board approved submitting the application for the Grant. The application calls for Dewey's signature. Dewey explained that there are certain rules, audits and inspections that must be adhered to if the Grant is awarded. He read a list of Government requirements and regulations that the Board must abide by to use the Grant money. Marylou Razzeto asked about using volunteer labor to help with the construction of the new building. There was some general discussion and it is the feeling of the Board that it would not be allowed due to liability insurance and the government regulations, prevailing wages, etc. that must be followed. Mike McHugh added there may be areas of the building after construction that the community could help with including furnishings and landscaping.

Pat Frost offered the skills of the RCD to do an endangered species review, cultural resources write up and environmental assessment and send a letter with the Grant application if needed. Per Kelli Gant the Grant application will not allow any extra information including in kind work at this time. Pat also inquired if the cost of a single grant audit was included in the budget for the project. He said it usually costs about \$5000.00. The Project Committee will add this cost to the projected budget.

Annexation Committee Report-Mike McHugh reported the committee met in June and worked on a draft copy of a map of purposed annexation areas. He passed out a copy of the tentative map. Mike explained how the committee went through section by section to determine if a section should be included in the proposed annexation and try and avoid creating any land island areas. The next step is to send a copy of the map informally to LAFCO and see if they have any questions. The committee has come to the conclusion that since the proposed areas are already being served by the VFD and since no additional services are being added, there is no need for a special tax or assessment of the annexed areas, however, they should be asked to pay for the cost of the annexation, possibly through fund raising.

The committee is requesting the Boards permission to proceed with the process of annexation. They need to have community meetings to discuss and educate the public about annexation issues. They want to mail information to the property owners to inform them of the progress and notify them of the meetings. There will also be a formal survey of voters that will be done in person, door to door. LAFCO has requested this petition survey to determine if this project has the proposed annexation area property owners and existing district property owner's support. The committee is requesting authorization to spend up to \$750.00 for mailing costs to proceed with this project. This cost will hopefully be recovered if the annexed area residents agree to cover the cost of annexation. It was explained that the services being provided and insurance ratings would not change because of the annexation. The committee is trying to be through with the community meetings and mailings in time to do some voter petitions at the Labor Day BBQ. Mike reported that, to date, no district money has been spent on this project. Everything has been volunteered. Hal Pflueger made a motion to approve the authorization for the committee to proceed and to spend up to \$750.00 for mailing costs. It was seconded by Dewey Baird. The motion passed.

Policy 105 revision- Glen Ahmann passed out a draft revision for TCCSD Policy 105. The first draft policy revision was presented and discussed at the June meeting. The revisions centered around the project bid and approval process as well as the Project Manager duties and authority. Additional changes were suggested to the policy at the June meeting and Glen included those purposed changes in the current draft. After brief discussion Mike McHugh made a motion to adopt the revised policy as presented. It was seconded by Virginia Allin. The motion passed. Glen will incorporate the revisions and redistribute the policy.

Communications

None

Public Comment

None

New Business

Alex Cousins and Pat Frost from the Trinity County Resource Conservation Dept. announced that the funding that had been frozen has now been released and is available thru Dec. 31st, 2009. Some of the projects that were on hold can now resume.

There is a program called Fire Wise Communities funded by Congress. Last Dec. RCD took it upon themselves to submit applications for a number of the communities in Trinity County to be recognized as Fire Safe Communities. Trinity Center has received this award. Funding through the Rural School

Payment Program (Title 3) money which has been used by the TC VFD in the past has some new rules. One of the new rules to qualify for this money the community has to be recognized as a Fire Wise Community. This makes Trinity Center eligible to apply for grant opportunities from this program and may help with other grant applications as well.

Pat and Alex presented the award to Roger and Glen for the Trinity Center Community, recognizing all the community does to make the area fire safe. There are only 6 or 7 communities in California that have availed themselves to this award.

Pat Frost made the suggestion to mark the areas that the TC VFD has responded to over the last few years on the area map for annexation so people can visually see where the TC VFD has responded.

Alex Cousins reported that the projects for land owner defensible space/ fuel reduction had been stopped because of the budget freeze. The funds have now been released and projects can resume. They have received funding from the Trinity County Title 3 to update Community Wild Land Protection Plan and would like to expand it to include Coffee Creek and Trinity Center. RCD would like to continue the work they started at the Ball Park and continue to Hackett Creek. He is requesting letters of support from the community for these projects.

The RCD received notification from Cal Fire that there is funding from a grant proposal available for defensible space around senior houses. The intension is that the VFD would select 5 homes that they feel were in need of defensible space fuel reductions of a person that they felt were not able to get out and do the work themselves. They would like names from the community of people for consideration for this project.

Alex said for the defensible space/ fuel reduction project there is a need for the community to identify *areas* for fuel reduction. Then RCD will look at the *properties* and contact the *land owners*. The money that is available is for all of the North Lake area.

Alex would like to have a committee of community members from the North Lake area to help with this task. An article will be placed in the North 40 column of the Trinity Journal with contact information. He will need a response by Friday July 24th. He would like to have maps available at the Labor Day BBQ to pass out to the public to get public input. Glen Ahmann thanked Alex and Pat for all of their efforts.

Fire Dept. Report

Roger Chatterton- Passed out and read the Fire Dept report.

Bills for Payment

The list of bills to be paid was passed out. A motion was made by Virginia Allin to pay the bills as stated and seconded by Mike McHugh. The motion passed that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall	\$137.19
Trinity PUD- Street Lights	\$156.76
TDS Telecom-Telephone	\$47.48
Jan Bellinger- Salary & Postage	\$351.39
Roger Chatterton-Travel & Expense& Postage	\$66.70

Special Expenses

Life Assist-Medical Supplies	\$361.84	\$284.16 to be reimbursed from CC VFD
Jaktri Market-Fuel	\$177.74	
L.N. Curtis-Fire Equipment	\$208.37	
Shasta Fire Equip-Extinguisher Service	\$147.58	

Total \$1,655.05

County Balance as of 6/30/09 \$108,042.03

Checks for payment \$1,655.05

New Balance \$106,386.98

Adjournment

Meeting adjourned at 8:32 p.m.

Items for next meeting agenda:

- Building Committee report
- Annexation Committee report

Next Meeting: Aug. 4, 2009

Jan Bellinger - Secretary