

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

May 6, 2008

The meeting was called to order by Glen Ahmann at 7:32 p.m. Other members present: Hal Pflueger, Loren Teitzel, and Dewey Baird. Glenn Koby was absent. 11 members of the public were also present.

Dewey Baird was sworn in by Jan Bellinger.

Minutes of the previous meeting were passed out. It was moved by Hal Pflueger to approve the minutes as written and it was seconded by Loren Teitzel. The minutes were accepted.

Unfinished Business

Change of meeting time-Glen Ahmann-There was some discussion regarding changing the time of the meeting from 7:30pm to 6:30pm by the Board and the public. There was a motion by Dewey Baird to accept the change from 7:30pm to 6:30pm and seconded by Hal Pflueger. The motion passed.

Working Group Report- Sue Chatterton reported the Auxiliary has sent in the application for 501 (c)3 status. The fee was paid for through donations. The Auxiliary is for the fund raising monies only. The Fire Dept has a separate account that is not covered under the 501 C3 umbrella. It was discussed that consideration should be given to including the Fire Dept. fund under the Auxiliary organization to assure the tax status benefits of the 501 (c)3 apply to both funds. Glen Ahmann requested a CSD/Auxiliary memorandum of understanding be made on spending strategy for the CSD and Auxiliary funds. Donations have been collected to buy a computer and Quick Books for the Auxiliary.

Mission Statement- Glen Ahmann reported that the Mission Statement has been passed out and reviewed by the Board members and the public and discussed for the last two meetings. It was moved by Loren Teitzel to approve the Mission Statement subject to an addition in the 3rd paragraph (Further the needs of the citizens of the District). The motion was seconded by Hal Pflueger. The motion passed.

Repayment of Koebel loan-Glen Ahmann passed out a payment record of the interest paid to the Koebels and submitted a letter to the Trinity Journal thanking the Koebels for their help and support. Loren Teitzel suggested the Board members sign a copy and send it to the Koebels as well. There was some discussion regarding paying down half the balance of the loan from the county account. Loren suggested the Board wait until they know what the revenue from the taxes are in the account. Jan Bellinger will check with the County on the deposit. Roger Chatterton suggested money raised from the TCVFD BBQ Fund Raiser could be put toward paying the Koebels. This will be discussed at the auxiliary meeting as well.

Policies-Glen Ahmann passed out the latest revision of the policies 101 – 104 and 107. These policies have been under review for two months and the following changes were proposed.

101. Purpose of Policy and Procedure-change the word Champion to Sponsor-if someone outside the Board wants to change a policy they have to have a member of the Board “sponsor” the change.

104. Responsibility of the Board-Code of Ethics- add, Ethics training is required of each Director per California code 53235A- each Director shall submit a certificate of competency upon completion of required Ethics training to the district secretary within 1 year of appointment and every 2 years there after. The secretary will forward copies of the certificates to the appropriate Trinity County office. As of this writing California compliant online training is available online at various websites. A certificate of Compliance will be issued upon completion of the course. A Procedure can be changed in one meeting. A Policy requires two meetings to change.

Glen Ahmann proposed Policies 101-104 & 107 be voted on. Dewey Baird made a motion they be adopted with the changes. It was seconded by Hal Pflueger. The motion passed. Policies 105-106 were passed out for the first reading. They will be reviewed, discussed and voted on at the next meeting. Glen Ahmann reminded the public that the policies would be available on the “northtrinitylake” website.

Sphere of Influence-Glen Ahmann made an appointment to talk to Susan price of LAFCO. She informed him the Board needs to submit and revised Sphere of Influence and Municipal Service Review. He is meeting with Susan next week.

General Manager Position- Glen Ahmann reported that it is state law that all CSD's have a General Manager Position. It was suggested that Roger Chatterton fill this position because the responsibilities of the Fire Chief and the General Manager are closely aligned due to the fact that our CSD is predominantly in existence to support the Fire Dept. Roger is willing to fill this position. The General Manager will be closely involved in the budget development for the next fiscal year. There was some discussion. It was motioned by Hal Pflueger to appoint Roger Chatterton as the General Manager. The motion was seconded by Loren Teitzel. The motion passed. Glen Ahmann said it was usual for the District employees to report to the General Manager however he suggested the Secretary/Clerk report to the Board Chairman as opposed to the General Manager.

Communications

Glen Ahmann- The application for CSDA will be sent in. Kelli Gant donated the membership fees for the first year's membership.

Public Comment

Marylou Razzetto inquired as to the status of FEAT. Roger Chatterton reported they are still having trouble finding acceptable liability insurance for the members at this time. He is looking into other options.

New Business

The new Policies 105 & 106 were discussed with the existing Policies earlier in the meeting.

Fire Dept. Report

Roger Chatterton passed out and read the Fire Department report and account balances. There was some discussion.

Glen Ahmann reminded the Board that according to the Board's new Policy there is supposed to be a committee to prepare a budget for the next fiscal year. According to Policy the draft budget should have been available for discussion at this meeting, but since the policy didn't exist until this meeting we need to work to have a budget prepared for the June meeting. The Board assigned a committee to develop a draft budget and the budget will be voted on at the next meeting. The committee will consist of Roger Chatterton, Dewey Baird, Glen Ahmann and Jan Bellinger. They will have a proposed budget out two weeks before the next meeting.

Bills for Payment

There was some discussion, a motion was made by Loren Teitzel and seconded by Hal Pflueger and passed that the following bills be paid:

Trinity PUD- Electric	\$335.80
TDS Telecom-Telephone	\$49.75
Jan Bellinger- Salary & Stamps	\$341.15
Roger Chatterton-Travel & Expense	\$50.00
Jaktri Market- Fuel	\$254.83
Doug Koebel- Property Interest	\$120.14
Campora-Tank Rental	\$57.92
L.N.Curtis-Safety Equip	\$633.25
SVR Homecare-Monthly Service	\$84.00
TC Solid Waste-Dump Fee	\$4.30
FASIS-Insurance	\$1032.00
Mike Mayo-Diesel for 1123 test trip	\$100.00
Dick Eyman-Copy Paper	\$29.48
Robert Bryant-Shipping for boot return	\$14.47
CSDA-Annual Membership	\$213.50
Terminix-Pest Control-Annual	<u>\$291.00</u>

Total	\$3611.59
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Adjournment

Meeting adjourned at 9:05 p.m.

Items for next meeting agenda:

Auxiliary/CSD spending-(S. Chatterton)
Repayment of Koebel loan-(Ahmann)
Second draft of Policies 105 and 106-(Ahmann)
Budget for 2008/2009 fiscal year (R. Chatterton)

Next Meeting: June 3, 2008

Jan Bellinger - Secretary