

**TRINITY CENTER
COMMUNITY SERVICES DISTRICT
Regular Meeting October 8, 2024
IOOF HALL – 6:00p.m.
MINUTES**

1.0 Call to Order

Meeting called to order by Chairman Frost at 6:00pm. Other board members in attendance were Drew Rusnak, Steve Finley, Kristin Halliday and Board Secretary, Cari deJong. Board member Martie Mullen was absent. TCVFD Assistant Fire Chief Carol Fall was present.

2.0 Announcements or Changes to the Agenda

Motion to add “Item 6.1 Discuss/Take Action on opening accounts at Coast Central Credit Union” by Drew Rusnak, seconded by Steve Finley. Motion passed unanimously.

3.0 Public Comments-open opportunity for comments or questions from any member of the public attending the meeting. **No action may be taken on new items at this meeting.**

None

4.0 Approval of Minutes

4.1 Approval of Minutes from September 10, 2024

Motion to approve minutes from the September 10, 2024, meeting as presented by Drew Rusnak, seconded by Steve Finley. Kristin Halliday abstained. Motion passed unanimously.

5.0 Unfinished Business

5.1 Update on Board Policy for permanent record storage (Frost)

Chairman Frost announced there was no new information.

5.2 Discuss recruitment of new General Manager (Frost)

Chairman Frost announced there was no new information.

5.3 Update on moving funds from Trinity County to a banking institution (Frost)

Secretary deJong announced that Trinity County accepted our request to remove our funds and we have received the two checks we previously requested (\$50,000 and \$150,000). We are now having an issue opening a savings account at Morgan Stanley. Their compliance officer said that Morgan Stanley cannot manage municipal funds. Doug Carter told Secretary deJong that he is trying to get more details and would call her back on Monday, October 7th. However, she has not heard back from him yet.

6.0 New Business

6.1 Discuss/Take Actions on opening accounts at Coast Central (deJong)

Secretary deJong discussed the request by Coast Central Credit Union to get a more detailed motion from the board to include opening checking and savings accounts (including Certificates of Deposit (CDs) should we decide to open any in the future) that includes a list of who the signers on the accounts will be. A motion was made by Kristin Halliday to open checking and savings accounts at Coast Central Credit Union with the

signers being Pat Frost, Martie Mullen, Drew Rusnak, Steve Finley, Kristin Halliday and Cari deJong. The motion was seconded by Drew Rusnak. Motion passed unanimously.

7.0 Communications, Directors & Ad Hoc Committee Reports

7.1 Communications (deJong)

Secretary deJong announced that we received information from Trinity Center Mutual Water Company regarding their annual shareholder meeting.

8.0 General Manager Report

8.1 TCCSD Monthly Report (Frost)

Chairman Frost announced that he sent Mercer Fraser another letter regarding the need for unconditional releases before we can release the retention, and he has not heard back yet. Secretary deJong announced that we received another statement from Mercer Fraser in today's mail.

9.0 Fire Department Reports

9.1 Fire Department Monthly Report (Stewart/Fall)

Assistant Chief Fall went over the September stats. She also gave an update about the HVAC upgrades. By next month's meeting, we should be ready to move forward with submitting the building permit application and fee. Trinity Public Utilities District installed a power pole and siren at the fire hall today. No date has been set yet for the testing of the siren.

10.0 Financial Report and Bill Payment (deJong)

10.1 CSD Financial Report

10.2 Bills for Payment motion to pay bills

Motion to pay bills by Kristin Halliday and seconded by Drew Rusnak. The motion passed unanimously.

10.3 VFD Financial Report

The VFD received the \$8,000 from Trinity County for the Title III reimbursement. Also, a check was prepared to reimburse Assistant Chief Fall \$5,132.55. We have a CalFIRE grant that will reimburse half of this cost.

11.0 Items for Next Agenda HVAC building permit application and payment, recreation trails letter of support

12.0 Adjournment 6:20pm.

Date of Next Meeting: **November 12, 2024** (Drew Rusnak will be absent)

Signed by: _____
Pat Frost, Chairman